

MINUTES
CONCORD TOWNSHIP BOARD OF TRUSTEES
REGULAR SESSION
August 9, 2022

The Concord Township Board of Trustees met in Regular Session at 10:00 a.m. on Tuesday August 9, 2022. Trustee Don Pence called the meeting to order and led the Pledge of Allegiance, Trustee Neil Rhoades, Tom Mercer and Fiscal Officer Bill Whidden were present.

Minutes: Tom Mercer made a motion to approve the Minutes of July 12, 2022 and was seconded by Neil Rhoades.

Guests: Miami County Sheriff Dave Duchak provided copies of Traffic and Total Incident Reports to the Trustees. He also answered questions regarding the recent ordinance of the City of Troy to control massage parlors. He recommended the Township consider such an ordinance to protect against the potential trafficking of women.

Fiscal Officers Report: Bill Whidden

- Distributed copies of the Payment Register;
- Provided copies of the July 31, 2022 Fund and Revenue Status Reports;
- Circulated the reconciled Bank Statement of July 31, 2022 for Trustee signatures;
- Reported that flu shots would be offered to employees and elected officials on October 11th at 9:30 a.m
- Presented Purchase Order 18-2022 in the amount of \$6,215.71 to Joshua Estep for signature. This is a reimbursement for fire demolition completion on his property located at 1211 Spruce Street in Troy. Mr. Whidden confirmed the demolition has been completed and a receipt for the work was provided by Mr. Estep.

Communications: The Trustees reviewed all of the items listed on the Agenda.

Road Superintendent: Brandt Miller submitted his report in writing.

- Brush pickup for July totaled 15 loads of brush.
- Reported a complaint regarding standing water on a farm field and indicated Miami County has been consulted on the issue.
- The crew again participated in the annual river cleanup. The Township provided its backhoe and a dump truck and 1940 lbs. of trash and 21 tires were collected.
- The Ohio historical sign has been installed at Thomas Cemetery.
- The crew completed “dump no waste” painting on 29 catch basins.
- The crew continues to check road signs for visibility, as well as bridge markers, and trims as needed.
- Round 3 of the ditch mowing has been completed.
- Reported the International 7400 had a fuel leak and was towed to Herrmann’s Service Center for repair.
- Dura-patching will begin this week.

Old Business:

A. Open Items:

- Concord Debris Management Plan
- Miami County Visionary Initiative
- Update Policy and Procedure Manual

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- Annexation Agreement
- Mr. Mercer presented a draft of a letter to the homeowner of the property on Marby Drive regarding the bamboo in the yard. With minor edits suggested the Trustees asked Mr. Whidden to send the letter by certified mail. Should there be no substantive action taken by the property owner to abate the situation the Trustees will consider requesting the Miami County Prosecutor advise of legal actions that the Township may pursue.
- Mr. Pence reported that Patrick Titterington once again assured him Troy was preparing the Annexation Agreement for the Mortell property.
- Mr. Rhoades has received a verbal quote on installing security cameras outside the Township Building at a cost of approximately \$2,100. Any action was tabled to the August meeting and receipt of a written proposal.
- Mr. Pence reported there has been no response to his letter to the owners of the property located at 3054 W. St. Rt. 55 regarding remediation of the property. He will attempt again to contact the owners, this time by certified letter.

New Business:

- Mr. Whidden presented Resolution 2022-06 “Salary Adjustment” to the Trustees. The recently completed Audit of the Township disclosed that each of the elected officials had been underpaid in 2020 and 2021 because the budget for these years exceeded \$3,500,000. This budget threshold entitled the elected officials to an increase in salary previously established by the Ohio State legislature. Mr. Whidden confirmed with the Ohio Auditors Office that reimbursement was appropriate. Mr. Whidden also noted the budget also exceeds \$3,500,000 in 2022 and will make appropriate changes to the elected official salaries over the final 5 months of the calendar year. The resolution authorized Fiscal officer Whidden to make the corrective salary adjustments for 2020 and 2021 with the August payroll. Mr. Pence made a motion to approve the resolution and was seconded by Mr. Rhoades. The resolution was approved unanimously.
- Mr. Whidden presented Resolution 2022-07 to the Trustees for approval. This resolution continues for 2023 and 2024 to levy a special assessment to pay for lighting in the Shenandoah neighborhood consisting of 255 parcels. Mr. Pence moved to approve the Resolution and was seconded by Mr. Mercer. The resolution was approved unanimously.
- Mr. Pence proposed an amendment to the Personnel Policy and Procedures Manual regarding reimbursement to full time employees for work apparel. After discussion, the policy was amended on a motion by Don Pence and a second by Neil Rhoades to provide up to \$200.00 annually for work apparel to include work pants, work boots, etc. The motion was approved unanimously.
- Mr. Rhoades reported he received a call from the property owner of 1220 Maple Street indicating he was willing to have someone clean up his yard at his expense. Mr. Rhoades indicated he is seeking someone whom he can refer to the property owner.
- Based on the comments earlier in the meeting from Sheriff Duchak and the recent ordinance of the City of Troy to regulate massage parlors, the Trustees determined to contact Assistant Miami County Prosecutor Chris Englert to draft an ordinance for the Township. Mr. Whidden will contact Mr. Englert to do so.

Public Comments: none

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Payments: Tom Mercer made a motion to approve and pay Charges 287-2022 through 327-2022 and warrant # 25068. Neil Rhoades seconded the motion and the motion passed unanimously.

Adjournment: There was no further business and the meeting adjourned at 11:22 a.m. on a motion and second by Tom Mercer and Neil Rhoades. The next regularly scheduled meeting will be held on Tuesday, September 13, 2022 at 10:00 a.m. in the Township Building.

Thomas N. Mercer

Donald D. Pence

Neil E. Rhoades

William B. Whidden, Fiscal Officer

All formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption or resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.