

**MINUTES**  
**CONCORD TOWNSHIP BOARD OF TRUSTEES**  
**REGULAR SESSION**  
**April 14, 2021**

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The Concord Township Board of Trustees met in Regular Session at 10:00 a.m. on Wednesday, April 14, 2021. Trustee Don Pence called the meeting to order and led the Pledge of Allegiance. Trustee Neil Rhoades was present, and Tom Mercer joined by teleconference. Fiscal Officer Bill Whidden and Road Superintendent Brandt Miller were also present.

**Minutes:** Neil Rhoades made a motion to approve the Minutes of March 10, 2021 and was seconded by Tom Mercer.

**Guests:** There were no guests present.

**Fiscal Officers Report:** Bill Whidden

- Distributed copies of the Payment Register;
- Provided copies of the March 31, 2021 Fund and Revenue Status Reports;
- Circulated the reconciled Bank Statement of March 31, 2021 for Trustee signatures;
- Presented the previously approved PO's 12, 13 and 14-2021 for signature
- Reported responding to A Public Records request for wage information for 2020.

**Communications:** The Trustees reviewed all of the items listed on the Agenda.

**Road Superintendent:** Brandt Miller reported the following:

- The "Bevington" culvert has been replaced.
- Trash pick-up has been completed .
- The first brush pick-up has been completed, totaling 20 loads.
- Multiple ditches were cleared of corn and bean debris due to flooding.
- Park clean up and mowing has begun.
- Reported an evergreen tree at Thomas Cemetery came down during a recent storm and has been cleaned up and removed.
- Reported that trim pieces on the township building have come off. Double J Construction has been contacted for repair.

**Old Business:**

A. Open Items:

- Concord Debris Management and Disaster Recovery Plan
- Eric Davis 'Easement for Thomas Cemetery" **A draft agreement prepared by Assistant County Prosecutor Chris Englert was reviewed by the Trustees. Mr. Pence will discuss the draft with Mr. Davis before any action is taken.**
- Pine St. and Diana Dr. ditchwork **Trustee Rhoades reviewed the proposal from Double J Construction to excavate and re-grade/re-shape the ditch along both Pine Street and Diana Drive. Total cost will be \$8,960.00.**
- Mail Box Policy
- **Tom Mercer reported Captain Wheeler from the Sheriff's Department has been very helpful in insuring compliance from MetroNet regarding the Township's non-solicitation policy.**

**New Business:**

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- A. Tom Mercer made a motion, seconded by Neil Rhoades, to change the schedule of the Township meetings to the second Tuesday of each month. The time and place of the meetings shall remain the same. After discussion the roll was called the motion passed unanimously. Mr. Mercer and Mr. Whidden committed to notifying the appropriate people and agencies as to the change.
- B. Mr. Mercer reported on an inquiry into the interest of the Township in selling the real estate located at 1705 N. County Road 25A. Mr. Whidden reminded the Trustees the Township obtained the property in 2009 through a Governor's Deed, following approval from the State Division of Parks and the Director of the Ohio Department of Natural Resources. This property is directly adjacent to the Miami River and the original intent of the Trustees at the time was the possible development of a canoe/boat ramp. After discussion, the Trustees expressed the desire not to sell the property. Mr. Mercer will contact the interested party to relay the decision.
- C. Mr. Pence made a motion, seconded by Mr. Rhoades to approve the bid from Allied Services, Inc., to install a new HVAC system to the Township building at a total cost not to exceed \$14,000. The proposal includes an air filtration and infrared system to better protect employees and visitors from air-born Covid particles. After discussion the roll was called the motion passed unanimously.
- D. Tom Mercer reported he had been contacted by Attorney John Fulker regarding a client's request for a ditch enclosure/driveway culvert at 172 Windmere Drive. Britt Havenar and Dan Baker from the Miami County Engineer's office and Neil Rhoades met with Attorney Fulker and the property owner and provided detailed requirements that must be met to allow the work to be completed. After discussion, the Trustees agreed to allow the work to be completed, provided the property owner meets all MCEO requirements and also pays the total cost of the work to be done.
- E. Mr. Whidden presented Resolution 2021-01 Permanent Appropriations for approval. Don Pence made the motion to approve the resolution and was seconded by Neil Rhoades. After discussion the roll was called the motion passed unanimously.

**Public Comments:**

n/a

**Payments:** Don Pence made a motion to approve and pay Charges 114-2021 through 171-2021. Neil Rhoades seconded the motion and the motion passed unanimously.

**Adjournment:** There was no further business and the meeting adjourned at 11:33a.m. on a motion by Don Pence and a second by Neil Rhoades. The next meeting will be held on Tuesday, May 11, 2021 at 10:00 a.m. in the Township Building.

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Thomas N. Mercer

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Donald D. Pence

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Neil E. Rhoades

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William B. Whidden, Fiscal Officer

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All formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption or resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.