

**MINUTES**  
**CONCORD TOWNSHIP BOARD OF TRUSTEES**  
**REGULAR SESSION**  
**March 10, 2021**

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The Concord Township Board of Trustees met in Regular Session at 10:00 a.m. on Wednesday, March 10, 2021. Trustee Don Pence called the meeting to order and led the Pledge of Allegiance. Trustee Neil Rhoades was present, and Tom Mercer joined by teleconference. Fiscal Officer Bill Whidden and Road Superintendent Brandt Miller were also present.

**Minutes:** Neil Rhoades made a motion to approve the Minutes of February 10, 2021 and was seconded by Tom Mercer.

**Guests:** There were no guests present.

**Fiscal Officers Report:** Bill Whidden

- Distributed copies of the Payment Register;
  - Provided copies of the February 28, 2021 Fund and Revenue Status Reports;
  - Circulated the reconciled Bank Statement of February 28, 2021 for Trustee signatures;
- Mr. Whidden reported the UAN software had malfunctioned prior to the start of the meeting. In consultation with UAN technical support, the last monthly backup was re-uploaded. All data from 2/26/21 to 3/10/21 was required to be re-entered. Duplicates of each of those entries was attached to the original for reference and the problem was corrected. Mr. Whidden noted that the new laptop from UAN is scheduled to be delivered on 3/16/21.

**Communications:** The Trustees reviewed all of the items listed on the Agenda.

**Road Superintendent:** Brandt Miller reported the following:

- Asphalt repairs caused by winter damage have begun.
- Durapatching and trash pickup began the week of March 8<sup>th</sup>.
- A portion of the edge of Peebles Road, at the intersection of Wilson, was damaged and the Township crew temporarily repaired it with coldpatching. A permanent repair with hot mix will take place when the asphalt plant reopens.
- Yard damage caused by winter snow events was repaired.

**Old Business:**

A. Open Items:

- Concord Debris Management and Disaster Recovery Plan
- Eric Davis ‘Easement for Thomas Cemetery’
- Pine St. and Diana Dr. ditchwork

Don Pence reported he has yet to receive requested documentation and legal work from Miami County Assistant Prosecutor Chris Englert. He will follow up this week with Mr. Englert.

**New Business:**

A Tom Mercer discussed a spring mailing to Township residents that might include the updated Brush Policy as well as additional information including Tall Grass and Obnoxious Weed procedures and leaf pick-up. The mailing was be tabled until Mr. Englert provides requested legal advice

B. The repair of the Shenadoah entrance necessitated by the neighborhood sign being damaged beyond repair from a previous car accident was reviewed. Now that the weather is improving, the Trustees are prepared

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to proceed with the necessary work. Mr. Mercer made a motion, seconded by Mr. Rhoades, to award the bid to Cooper Blacktop at a cost not to exceed \$5,000. The roll was called and the vote was unanimous. Brandt Miller was instructed to work with the contractor and Troy City Schools to ensure as little disruption with school bus traffic as possible, once the work is scheduled.

- C. The Trustees discussed the installation and replacement of culverts in the Township and determined that the cost of such work would fall to the property owner when the work was adjacent to their driveways. The Township will pay the cost for the installation of culverts required to be installed or replaced for farm field ingress. The owner of the farm field will pay for the culvert itself.
- D. Neil Rhoades reported he will be seeking bids in the next several weeks for the necessary repairs to the ditches on Diana Drive and Pine Street.
- E. As a result of the tornado that devastated the Dayton area in May 2019 and the yearlong pandemic brought on by Covid-19 the Trustees discussed the need to install a generator to ensure ongoing operations in the event of similar catastrophic events in the future. The Trustees believe the Township facility is ideally situated to be used as a logistical center if needed, for emergency workers, volunteers, and other support. Therefore, Mr. Pence made a motion, seconded by Mr. Rhoades, to use Cares Act funds and award a contract to Wells Electric Service at a cost not to exceed \$22,000 to install a 32kW Protector QS generator. The roll was called and the vote was unanimous.
- F. The Trustees discussed the potential need for a mail box replacement policy should a mailbox be damaged or destroyed as a result of snow plowing operations. It was agreed to look at the policies of other local jurisdictions before any decisions were made.
- G. The Township Capital Plan for 2021 includes the replacement of the Township's 2008 Ford P/U truck. Mr. Rhoades made a motion, seconded by Mr. Pence, to approve the proposal from Sherry Chrysler Dodge Jeep Inc. at a cost not to exceed \$55,000. The proposal is for a 2021 Ram 5500. Options include a snow package with a 9ft Boss VXT Plow installed. A Swenson Spreader & hydraulic package is also included as is a ¾ yard dump body with receiver hitch. The bid includes a trade-in credit for the 2008 Ford P/U of \$6,500. The roll was called and the vote was unanimous. It should be noted that Paul Sherry is required to provide State of Ohio prices so no other bids were needed.
- H. The need to replace the HVAC system for the Township building was discussed and Neil Rhoades agreed to solicit bids from local contractors. Because of the Covid-19 pandemic, the Trustees agreed any new system should provide as much protection as possible to reduce the potential for airborne transmission of COVID-19 indoors.
- I. The Township Capital Plan for 2021 also included the repaving of the Township's Office/Front parking lot. Mr. Mercer made a motion, seconded by Mr. Rhoades, to approve the proposal from Wagner Paving, Inc. at a cost not to exceed \$15,500. The roll was called and the vote was unanimous.
- J. Neil Rhoades reported he intends to request the Miami County Sheriff's Department consider placing its speed trailer in the area of Lincolnshire and Greenlawn temporarily and increasing patrols of the area due to complaints of speeding.

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Executive Session: At 11:17 a.m. Mr. Mercer made a motion, seconded by Mr. Rhoades, to go into Executive Session for the purpose of discussing employee compensation. No action was taken during this period and at 11:26 Mr. Mercer moved to end the session, seconded by Mr. Rhoades.

After coming out of Executive Session Mr. Mercer made a motion to Change the employment status of Logan Magoto from “Summer Help” to “Road Worker- Full time-Part Time” as defined in the Township Personnel Policies & Procedures Manual, and to increase his hourly wage to \$15.00 per hour retroactive to March 1, 2021. Neil Rhoades seconded the motion and the vote was unanimous.

**Public Comments:**

none

**Payments:** Don Pence made a motion to approve and pay Charges 5-2021 through 112-2021 and warrants 25047-24048. Mr. Rhoades seconded the motion.

**Adjournment:** There was no further business and the meeting adjourned at 11:33a.m. on a motion by Don Pence and a second by Neil Rhoades. The next meeting will be held on Wednesday, April 14, 2021 at 10:00 a.m. in the Township Building.

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Thomas N. Mercer

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Donald D. Pence

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Neil E. Rhoades

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William B. Whidden, Fiscal Officer

All formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption or resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.