

MINUTES
CONCORD TOWNSHIP BOARD OF TRUSTEES
REGULAR SESSION
December 23, 2020

The Concord Township Board of Trustees met in Regular Session at 10:00 a.m. on Wednesday, December 23, 2020. Tom Mercer called the meeting to order and led the Pledge of Allegiance. Trustees Tom Mercer, Neil Rhoades and Don Pence were present in person, as was Fiscal Officer Bill Whidden.

Minutes: Neil Rhoades made a motion to approve the Minutes of December 9, 2020 and was seconded by Don Pence.

Guests: There were no guests in attendance.

Fiscal Officer's Report: Bill Whidden

- Provided the payment register report for review through December 22, 2020.
- Presented Then and Now PO 16-2020 for signature to pay invoice for leaf box
- Reported he met with Philip Kelly to train on posting the Township newsletter
- Reported receipt of Annual Audit for the years 2018 and 2019. Mr. Whidden noted to the Trustees that previous Fiscal Officer Pat Quillen should be commended for her work, as the audit had no issues other than minor classifications that have been corrected and are actually no longer required going forward.

- **Communications:** The Trustees reviewed all of the items in the folder.

Road Superintendent: Brandt Miller

Brandt attended the meeting and made the following report:

- The site of the previous Shenandoah entrance sign has been filled with gravel and the County Engineer has placed reflective signs.
- Repairs on the Steiner mower were completed by Steve Meyer Services and returned to the Township.
- “Cold patch” has been delivered from Piqua Materials to patch potholes.
- The crew was able to do an extra round of brush pick-up on December 9th.
- Rustproofing was applied to the newest Western Star dump truck.
- Snow and ice conditions required salting on 12/16, 12/17 and 12/18.
- Annual winter maintenance on equipment is underway.

Old Business:

A. Open Items:

- Concord Debris Management and Disaster Recovery Plan – No comment
- Boone Creek Flooding (April 29, 2019 Minutes) – No Comment
- Ziegenfelder Ditch – No comment
- Eric Davis “easement for Thomas Cemetery”- No comment
- Review of Township Resolutions: No comment
- Township Newsletter- Bill Whidden has contacted Philip Kelly of Eliant Technology to work with him on developing an effective process for sending the Newsletter periodically.

New Business:

- Neil Rhoades made a motion, seconded by Don Pence, to approve Resolution 2020-14 to Establish Temporary Appropriations for 2021. The resolution passed unanimously.

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- Brandt Miller proposed the annual Christmas tree pickup to occur from December 28 through January 22, 2021. Bill Whidden will send a newsletter and have it posted to the website.
- Don Pence presented the updated 5-year capital plan for review. Don worked with Trustee Neil Rhoades as well as Road Superintendent Miller and Jeff Davis to develop the proposal. The plan, subject to changes as events may warrant, calls for approximately 1.70 miles of road/street paving in 2021; paving of the Shenandoah entrance and the Township Office parking lot. Additionally, the Township's 2008 Ford Truck would be replaced, a generator to power the entire township facility would be purchased, and the HVAC unit would be replaced.
- Mr. Whidden presented for signature a number of Purchase Orders for 2021 for signature by the Trustees.

Public Comments:

none

Payments: Don Pence made a motion to approve and pay Charges 504-2020 through 528-2020 and warrant 25039. Mr. Rhoades seconded the motion.

Adjournment: There was no further business and the meeting adjourned viva voce at 11:07 a.m. The next meeting will be held on Wednesday, January 13, 2021 at 10:00 a.m. in the Township Building.

Thomas N. Mercer

Neil E. Rhoades

Donald D. Pence

William B. Whidden, Fiscal Officer

All formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.