

**MINUTES**  
**CONCORD TOWNSHIP BOARD OF TRUSTEES**  
**REGULAR SESSION**  
**MARCH 11, 2020**

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The Concord Township Board of Trustees met in Regular Session at 10:00 a.m. on Wednesday, March 11, 2020. Tom Mercer called the meeting to order and led the Pledge of Allegiance. Trustees Tom Mercer, Neil Rhoades, and Don Pence were present. Fiscal Officer Pat Quillen and Road Superintendent Brandt Miller were also present.

**Minutes:** Don Pence made a motion to approve the Minutes of February 12, 2020 and was seconded by Neil Rhoades. Both of them signed in favor of acceptance. Tom Mercer had been absent that day, so he abstained.

**Guests:**

1. Joe Gibson of 703 Nelson Court, Tipp City, is candidate for Miami County Commissioner. He addressed the Trustees and stated that he is currently the Mayor of Tipp City. He gave a brief history of his work, described his plans for the Miami County Commission, and distributed some campaign literature.
2. Paul Reece of 1795 Barker Drive in Piqua is a candidate for Miami County Sheriff. He has thirty-five years in law enforcement. He listed issues he finds important and highlighted plans to address them, including human trafficking, courts, drugs, and personnel. He echoed Second Amendment support voiced earlier by Joe Gibson.
3. Troy Fire Department Chief Matt Simmons announced that he has Frequently Asked Questions on their website regarding open burning of waste. He stated that his department is well positioned to respond to the current COVID-19 crisis. He said that the hospitals are ready and that he is confident in government preparations. He also noted that they will have an open house to show their new ladder vehicle at Station 3 in the near future. Tom Mercer asked if the Fire Department has any guidelines regarding intersections with trees and shrubbery blocking the view of the cross street. Sgt. Randy Slusher from the Miami County Sheriff's Office replied that those matters are dealt with on a case-by-case basis. Chief Simmons replied that his department's focus is more on easy access to fire hydrants.
4. Sgt. Randy Slusher was brought up to date on the problem with the evergreen at the corner of 145 Countryside Drive North that obstructs the vision of vehicles turning from Stonewood Road. He stated that he will go there as soon as he leaves this meeting to view the situation. Don Pence thanked the Sheriff's Office for going out to the lot on State Route 41 to take care of the problem with the owner of the multiple cars.

**Clerk's Report:** Pat Quillen

- Distributed copies of the February Receipt and Payment Registers and the March Receipt and Payment Registers
- Provided the March 10, 2020 Fund Status Report;
- Circulated the reconciled Bank Statement of February 29, 2020 for Trustee signatures;
- Completed the OTARMA 2020 M.O.R.E. Grant application for \$500.00 and submitted it on March 4

**Communications:** The Trustees reviewed all of the items listed on the Agenda. The Troy Fire Department report for February 2020 will be filed; a Thank-You note from Mayor Robin Oda for assistance after the January 11 tornadoes was acknowledged; an email from the Kensington Home Owners Association regarding speed limits on Nashville Road will be filed. No other items required action and none was retained.

**Road Superintendent:** Brandt Miller

- Distributed copies of a quote from J&A Construction for sealing cracks this year in the amount of \$19,992.00. Miami County has used this vendor for the past several years and the Engineer's Office has

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been pleased with the work. Don Pence stated that contracting this work to an outside vendor would reduce the number of seasonal workers needed. Brandt Miller stated that the Township still has 1½ pallet of material left which would be used by J&A to further reduce the overall cost. Don Pence made a motion to hire J&A Construction, Inc. to do the 2020 Crack Sealing at a cost not to exceed \$21,000.00. Neil Rhoades seconded the motion and the roll was called: Neil Rhoades – Aye; Don Pence – Aye; Tom Mercer – Aye. Pat Quillen will do a Certified Search of the Ohio Auditor’s records and prepare a Purchase Order for the next meeting;

- Met with Wagner Paving and Cooper’s Blacktop regarding the entry of Shenandoah Drive from Swailes Road. Tom Mercer contacted Miami County Prosecutor’s Chief Civil Assistant Chris Englert and was advised that the island in the middle of Shenandoah Drive is the property of the Homeowners Association. Chris Englert will provide a written report of these findings. It seems that the Homeowners want the sign replaced, but there is nothing in the County files permitting the sign. The Homeowners will now have to contact the Department of Development. Tom Mercer stated that the entry onto Shenandoah Drive needs to be widened and Brandt Miller provided the following quotes: Cooper’s Blacktop: \$3,800.00 to widen the radius (which does not include installing curbs); Wagner Paving: \$7,050.00 to widen the radius and \$6,400.00 to add the curbs. Tom Mercer asked if the Trustees had visited the site and all responded that they had been out. Don Pence wants to invite input from the two homeowners on the corners of Swailes and Shenandoah. Brandt Miller will contact the owners and will call Dalton Concrete about the curbs. He will also contact Dan Baker, P.E. from the Miami County Engineer’s Office regarding the road width and radius of the ends. The Trustees tabled the issue until the next meeting on April 8;
- Has had to remove an excessive amount of trash from Barbee Park;
- Has been patching potholes with cold mix.

**Old Business:**

A. Open Items:

- Concord Debris Management and Disaster Recovery Plan – No comment
- Boone Creek Flooding (April 29, 2019 Minutes) – No Comment
- Township Land and Building at 2678 State Route 718: Electronic copies of the two appraisals have been received
- Ziegenfelder Ditch – No comment
- Dayton Power & Light West Milton-Eldean Transmission Line Project – Don Pence reported that Neil Rhoades had received some calls from landowners who have been contacted with offers for right-of-way easements to facilitate the DP&L Project. Don Pence contacted Greg Tokar, a DP&L engineer and was advised that the hearing on the transmission line was held in Columbus in January and DP&L’s primary preferred route was approved. Judge Engineering will be contacting the landowners to secure the right-of-way easements. The DP&L plans is to have the easements in place by the end of 2020, do the construction in 2021, and complete the project in 2022. This information now closes this issue.
- Countryside Drive North at Stonewood Road: Discussed with Sgt. Slusher earlier in the meeting
- Shenandoah Entrance Sign: Covered in the Road Superintendent’s Report

B. Resolution 2020-01 To Adopt the 2020 Permanent Appropriations: Tom Mercer made a motion to approve the Resolution and was supported by Don Pence. There was no discussion and all three Trustees signed the Resolution affirmatively. A copy will be conveyed to the Miami County Auditor’s Office this week.

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- C. Resolution 2020-02 To Adopt the 2020 Edition of the Concord Township Personnel Policies and Procedures Manual which includes all amendments since the 2013 Manual was adopted in August 2013 and last amended in November of 2019): Tom Mercer made a motion to approve the Resolution and policy document and was seconded by Neil Rhoades. All three Trustees signed in favor.
- D. Countryside Drive North at Stonewood Road: Tom Mercer asked Neil Rhoades to follow up with the Miami County Sheriff's Office for their impression after Sgt. Slusher makes his site visit today.

**New Business:**

- A. Capital Plan 2020 through 2024: Don Pence looked at the factors of urgency and necessity when drafting the Capital Plan. The road paving will be bid with the Miami County Engineer's Office and Don Pence estimates the cost of paving of 1.27 miles this year at \$174,366.00. A copy of the Capital Plan appends these Minutes. Don Pence made a motion to accept the Capital Plan and was seconded by Neil Rhoades. There was no discussion and the roll was called: Don Pence – Aye; Tom Mercer – Aye; Neil Rhoades – Aye. Don Pence commended Brandt Miller and Jeff Davis for their excellent equipment maintenance.
- B. Storm Water Statistics: Tom Mercer submitted the list of activities and statistics that will be submitted to the Miami Soil & Water Conservation District for the 2019 report to the Ohio Environmental Protection Agency.
- C. Miami County Council: Don Pence noted that the group meets this evening and he will attend.
- D. Miami County Township Association: Don Pence reminded everyone that the meeting will be held tomorrow evening at 7:00 in the Elizabeth Township Community Center
- E. Certification of Road Mileage: Don Pence and Neil Rhoades signed the documents at the Engineer's Office and noted that Concord Township has 36.3 miles of roads. Neil Rhoades stated that the only posted bridge in our Township is the Eldean Covered Bridge and it will always be a posted bridge.

**Public Comments:**

- Bill Fulker, Attorney, asked about the status of the appraisals of the three parcels on State Route 718. Don Pence replied that he has received the electronic copies and is reviewing them. The Trustees hope to meet with their counsel at the next meeting. Bill Fulker asked what happens with leaves and brush that the Township crew collects and was advised that they are taken to Chaney's Nursery (at no charge) and converted into mulch.
- Tom Mercer thanked Pat Quillen for her 18 years of service to Concord Township

**Payments:** Don Pence made a motion to approve and pay Charges 50- through 91-2020 and Warrants 25001 through 25009. Neil Rhoades supported the motion and the Trustees signed the Warrants.

**Adjournment:** There was no further business and the meeting adjourned viva voce at 11:11 a.m. The next meeting will be held on Wednesday, April 8, 2020 at 10:00 a.m. in the Township Building.

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Thomas N. Mercer

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Neil E. Rhoades

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Donald D. Pence

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Patricia M. Quillen, Fiscal Officer

All formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption or resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.