

MINUTES
CONCORD TOWNSHIP BOARD OF TRUSTEES
REGULAR SESSION
FEBRUARY 12, 2020

The Concord Township Board of Trustees met in Regular Session on Wednesday, February 12, 2020. Don Pence called the meeting to order at 10:00 a.m. and led the Pledge of Allegiance. Trustees Don Pence and Neil Rhoades were present. Tom Mercer was absent. Fiscal Officer Pat Quillen and Road Superintendent Brandt Miller were also present.

Minutes: Neil Rhoades made a motion to approve the Minutes of January 8, 2020 and was seconded by Don Pence. Both Trustees signed in favor of acceptance.

Guests:

1. Lt. Todd Tennant from the Miami County Sheriff's Office
 - Reported that a truck and camper were stolen from the barn near the northern corner of Monroe-Concord Road and Peters Road;
 - Advised the Trustees that he had been looking at traffic control on Peters Road near Spruce Street. He stated that the first 35 MPH sign on Peters Road south of town is past Maple Street, not up near the city limits. He will ask the Miami County Engineer's Office to evaluate that placement;
 - Took notes on a complaint from Don Pence regarding a number of cars being stored on a lot on State Route 41 east of the Eldean and Forest Hill Roads intersection. There was a similar situation at the same location in the fall of 2018 and Deputy Liz McGuire was able to get it cleaned up. Lt. Tennant will follow up and will ask Shawn Peeples at the Miami County Clerk of Courts Office to look into the titles of those vehicles.
2. Troy Fire Department Assistant Chief Gary Stanley reported that the Department will be receiving a new 75' Ladder-Engine combination in the next few months. He will notify the Trustees when it arrives. He reported that calls are consistent out in the Township.
3. Wade Westfall, candidate for Miami County Commission, gave the Trustees a brief biography. He described himself as a former Commissioner who knows the importance of working with the Townships. He stated that he has been renovating the old First National Bank building on South Market Street and will have an open house there this weekend.

Clerk's Report: Pat Quillen

- Distributed copies of the January Receipt and Payment Registers and the February Receipt and Payment Registers
- Provided the February 12, 2020 Fund Status Report;
- Circulated the reconciled Bank Statement of January 31, 2020 for Trustee signatures;
- Distributed copies of the first draft of the 2020 Permanent Appropriations and asked that the Trustees review and provide any changes prior to the March 11 meeting

Communications: The Trustees reviewed all of the items listed on the Agenda. The Troy Fire Department report for December 2019 and January 2020 will be filed; the emails between Tom Mercer and a resident regarding door-to-door sales will be filed. No other items required action and none was retained.

Road Superintendent: Brandt Miller

- Collected 97 Christmas trees this year
- Reported that he, Jeff Davis, and Neil Rhoades provided assistance to the City of Troy after tornadoes touched down on January 11. They collected 10 loads of limbs and debris and fueled their vehicles at the City Garage.

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- Has been salting and plowing as needed and called in Jeff Sweigart to plow on February 7
- Continues work on equipment maintenance
- Is fixing potholes as quickly as possible

Old Business:

A. Open Items:

- Concord Debris Management and Disaster Recovery Plan – No comment
- Boone Creek Flooding (April 29, 2019 Minutes) – No Comment
- 859 Westwood Road Flooding and City of Troy Follow-up: Neil Rhoades talked with Mr. Urick, the property owner, after the City of Troy denied that the problem was caused by anything they had done in the planning and development of Hawk's Nest. Mr. Urick told Neil Rhoades that he may run a tile along the back of his yard to see if he can drain it better. This issue is now closed.
- Township Land and Building at 2678 State Route 718: In accordance with the recommendations of legal counsel during the January 8, 2020 Executive Session, Don Pence arranged for two appraisals of the parcels and is waiting for the reports.
- Personnel Policies & Procedures Manual Updates – Pat Quillen completed the integration of the most recent revisions and updated the Table of Contents. She reported that Tom Mercer will sponsor a Resolution at the next meeting to adopt the newest version in its entirety to supersede the current document. That action will close this issue.
- Ziegenfelder Ditch – No comment
- Dayton Power & Light West Milton-Eldean Transmission Line Project – No comment
- Countryside Drive North at Stonewood Road: Neil Rhoades spoke to the owner of the property at 145 Countryside Drive North last year regarding a pine tree that obstructs the view of cars turning from Stonewood Road. The owner agreed to trim the tree, but has not done so. Neil Rhoades has not been successful in contacting the owner by phone or by personal visit. He will continue to make efforts to discuss the issue with the property owner.
- Shenandoah Entrance Sign: There is some discussion among the residents that they may not want to put the sign back up after it was struck and destroyed late last year. Neil Rhoades read a message from Mark Prossert of 2180 Woodstock Court asking that the entrance on Shenandoah Drive be widened. Brandt Miller reported that Shenandoah Drive is 36' wide, but the boulevard that holds the sign is 8' wide, making each lane 14'. Seneca Drive (at Swailes Road) is 30' wide. Don Pence stated that we need to find out about easements at the entrance of Shenandoah Drive.

New Business:

- A. Purchase Orders 11- through 13-2020: Don Pence made a motion to approve the Purchase Orders and was seconded by Neil Rhoades. He noted that Purchase Orders 12-2020 and 13-2020 were made out to property appraisers and were signed on January 29. Both Trustees signed P.O. 11-2020 in favor of acceptance.
- B. Annual Certification of Highway Mileage: Don Pence and Neil Rhoades will go to the Miami County Engineer's Office tomorrow morning at 8:30 a.m. to sign the document.
- C. Washington Bend Court: Neil Rhoades reported that the owner of 1611 Washington Bend Court complained of excess water in the swale at the back of his yard. Neil Rhoades met with Dan Baker, P.E.

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from the Miami County Engineer's Office and the property owner will be working with Dan Baker, Choice One Engineering, and the City of Troy to see if the problem can be minimized

Public Comments:

Pat Quillen addressed the Board to express her opposition to the proposed sale of Township land on State Route 718. The three points she made were:

- Another stream of revenue will be lost. The Township receives \$12,875.00 per year from rentals and incurs very few expenses.
- If the Board decides to sell, she asked that they employ a competitive process to allow full participation by anyone who wants to bid.
- That this may not be the best time to sell. If the Troy City Schools builds a new elementary across State Route 718, the value of the property will only increase. There is no urgent need to sell the properties and there is no downside to waiting.

She answered questions from the Trustees regarding real estate taxes, repairs to the building, and ongoing maintenance costs.

Payments: Don Pence made a motion to approve and pay Charges 5- through 49-2020 and Warrants 24988 through 25000. Neil Rhoades supported the motion and the Trustees signed the Warrants.

Capital Plan: Don Pence, Neil Rhoades, and Brandt Miller sat down to review projects and purchases for this year. Based on those discussions, Don Pence will draft a Capital Plan for 2020 and a few years beyond.

Adjournment: There was no further business and the meeting adjourned at 11:50 a.m. on a motion and second by Don Pence and Neil Rhoades. The next meeting will be held on Wednesday, March 11, 2020 at 10:00 a.m. in the Township Building.

ABSENT

Thomas N. Mercer

Neil E. Rhoades

Donald D. Pence

Patricia M. Quillen, Fiscal Officer

All formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption or resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.