

MINUTES
CONCORD TOWNSHIP BOARD OF TRUSTEES
REGULAR SESSION
SEPTEMBER 25, 2019

The Concord Township Board of Trustees met at 10:00 a.m. on Wednesday September 25, 2019. Bill Whidden called the meeting to order and led the Pledge of Allegiance. Trustees Bill Whidden and Don Pence were present, but Tom Mercer was absent. Fiscal Officer Pat Quillen and Road Superintendent Neil Rhoades were also present.

Minutes: Don Pence made a motion to approve the Minutes of September 11, 2019 as distributed and was seconded by Bill Whidden. Both Trustees signed in favor of acceptance.

Guests:

1. Gary Stanley, Assistant Chief of the Troy Fire Department, had nothing to report and asked the Trustees for any concerns. None were noted.
2. William Fulker, Attorney at Law, addressed the Trustees on behalf of his clients who have purchased a parcel on Peebles Road that backs up to the Township property on State Route 718. His clients are interested in purchasing any or all of the 13.4083 acres of Township property that is currently being farmed. His clients are offering \$12,500.00 per acre. Bill Whidden stated that he was intrigued by the offer since it does not include the building which is currently rented or the small lot immediately to the west of the building which the staff uses for collecting earth, leaves, brush, and as a staging area for transferring organic material. Don Pence requested time to consider the offer since his emergency management plans call for using the west side of the property as a collection point for debris from damages caused by a disaster. Additionally, Don Pence and Bill Whidden want to have time to discuss the issue with Tom Mercer. Bill Fulker stated that his clients would be happy to have the east side of the parcel if that were the Trustees' decision. A response will be made to Bill Fulker at a later date.

Clerk's Report: Pat Quillen

- Distributed copies of the September Receipt and Payment Registers
- Provided the September 24, 2019 Fund Status Report
- Reported that the Ohio Township Association Risk Management Authority (OTARMA) sent information on the issuance of Bonds/Faithful Performance Coverage for the Trustees and Fiscal Officer. A Resolution will be prepared for the next meeting to document the Board's decision to choose an "employee dishonesty and faithful performance of duty policy" instead of individual surety bonds for Trustees, employees, and appointees who are otherwise required by law to acquire a bond.

Communications: The Trustees reviewed all of the items listed on the Agenda. None of the items required action and none was retained.

Road Superintendent's Report: Neil Rhoades

- Reported that Nancy Smith called to ask to reserve Eldean Covered Bridge Park on October 9. Don Pence received a similar call. Pat Quillen will make signs to be posted on the Picnic Shelter there and Don Pence will return the call to Nancy Smith
- Will meet with the owner of 145 Countryside Drive North to work out details of branches from his tree that are obstructing the view at the stop sign on Stonewood Road
- Reported that the joystick on the John Deere mower stopped working. The cost to replace it is \$3,200.00. The tractor and mower are on the schedule to be replaced in 2020, but that purchase may be deferred. In any event, the Trustees want to have the joystick mechanism replaced this year.

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Old Business:

- A. Revised Job Descriptions: Don Pence distributed the final revisions to the Job Descriptions of Road Superintendent, Road Worker, Temporary/Emergency, Road Worker Full Time-Part Time, and Assistant Road Superintendent. Bill Whidden made a motion to adopt the Job Descriptions as presented and was supported by Don Pence. Both Trustees voted in favor.
- B. Indigent Burial: Don Pence called the Ohio Township Association regarding the status of the Indigent Burials language in the latest Ohio Budget Bill. He learned that the Legislature has delegated the development of reimbursement procedures to the Ohio Board of Embalmers and Funeral Directors. He is hopeful that Concord Township will receive reimbursement for any indigent cremations performed after the Budget passed. In the meantime, Pat Quillen will prepare a check to Baird Funeral Home for \$800.00 for the services rendered to Maxine Arnett.
- C. Flu Vaccines: Because the group here is so small, Premier Health will issue vouchers for the vaccines that will be available at Occupational Health in the Premier building on South Dorset Road.
- D. Miami County Council: Bill Whidden attended the meeting, but had nothing to report.
- E. Miami County Township Association Meeting: Don Pence gave a brief review of the information provided by Merle Cyphers from Harrison Township (Montgomery County) regarding the tornadoes that went through his Township on May 27. Don Pence would like to draft a plan for such a disaster and Bill Whidden suggested having a separate Work Session to do so.
- F. DP&L Public Hearing on West Milton-Eldean Transmission Line Project: All three Trustees attended and found that it was for the purposes of testimony, not an informational meeting. Quite a few property owners attended expressing concerns and some gave presentations. The next Public Hearing will be in Columbus in December.

New Business:

- A. Ohio Department of Liquor Control Notice of License Transfer at 2858 South County Road 25-A: No objection was noted and the Trustees marked the form to decline a hearing. The document will be returned to the Department of Liquor Control.
- B. Purchase Orders: Shenandoah Lighting District Fund was properly appropriated, but not fully encumbered to cover the lighting contract
No. 13-2019 to Miami Valley Lighting, \$500.00 (Contracted Services)
No. 14-2019 to Miami Valley Lighting, \$1,000.00 (Other)
Don Pence made a motion to approve the Purchase Orders and was seconded by Bill Whidden. Both Trustees signed the forms in favor or approval.

Guest Comments: None

Payments: Bill Whidden made a motion to approve and pay Charges 271- through 289-2019 and Warrant 24961. Warrants 24959 and 24960 were voided due to printer errors. Don Pence seconded the motion and the Trustees signed the Warrant.

Executive Session:

- Don Pence made a motion to enter Executive Session at 10:50 a.m. to interview an applicant for employment. Bill Whidden seconded the motion and both Trustees voted in favor.
- Don Pence made a motion to closed the Executive Session at 11:32 a.m. and was supported by Bill Whidden. There was no discussion and the motion carried.

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Adjournment: There was no further business and the meeting adjourned viva voce at 11:33 a.m. The next meeting will be held on Wednesday, October 9, 2019 at 10:00 a.m. in the Township Building.

ABSENT

Thomas N. Mercer

Bill Whidden

Donald D. Pence

Patricia M. Quillen, Fiscal Officer

All formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption or resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.