

**MINUTES**  
**CONCORD TOWNSHIP BOARD OF TRUSTEES**  
**REGULAR SESSION**  
**MARCH 13, 2019**

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The Concord Township Board of Trustees met in Regular Session on Wednesday March 13, 2019. Bill Whidden called the meeting to order at 10:00 a.m. and led the Pledge of Allegiance. The roll was called and Bill Whidden, Don Pence, and Tom Mercer were present. Fiscal Officer Pat Quillen Road and Superintendent Neil Rhoades were also present.

**Minutes:** Tom Mercer made a motion to approve the Minutes of the February 13, 2019 as circulated. Don Pence supported the motion and all three signed the Minutes in favor of approval.

**Guests:**

1. Deputy Adams from the Miami County Sheriff's Office asked for any concerns the Trustees might have. Tom Mercer told him about a resident in Shenandoah who has repeatedly flouted the Township's Resolution prohibiting on-street parking of commercial vehicles. There was some discussion of the issue of "written notice" and Deputy Adams stated that the report the MCSO Deputies write would fulfill the requirement. Deputy Adams received a copy of Resolution 2013-10 and took the name and address of the offender. He will go by the residence and make contact or leave his card for a call back. Bill Whidden asked about the delivery of shopping-type newspapers and was told that the only law enforcement issue that could be applied to that situation would be littering.
2. City of Troy Fire Chief Matt Simmons followed up with Tom Mercer on their previous discussion of the high water event on Swailes Road recently. Chief Simmons contacted the resident who had inquired about the closure of Swailes Road and the impact that might have on emergency services. Chief Simmons reported that the Department has boats and fast-water rescue teams, so they are able to respond to all types of emergencies. He offered to notify the Trustees of future training events so they can see and perhaps add information to the Concord Township web site.
3. Milton Trotter of 1211 Pine Street complained of standing water that filled his ditch during the flooding event last month. He stated that his driveway culvert is clear, but believes that others on the street may be clogged up. Tom Mercer advised that other residents from Pine Street attended the last meeting and that the Miami County Engineer's Office was contacted to evaluate. Since the MCEO has not yet been out to the site, Neil Rhoades will call Dan Baker, P.E. to ask him to expand the scope of the assessment to include Mr. Trotter's property.
4. Dave Hibner from Kinstle Sterling/Western Star Truck Center offered the Trustees a quote on a 2019 Western Star 4700SB dump truck. The truck is included in the State of Ohio Cooperative Purchasing program and the price for the chassis is \$92,437.00. The stainless steel dump body, hoist, hitch, spreader, and hydraulics would be installed by Kalida Truck Equipment for an additional \$52,000.00. The 2003 International Harvester 7400 will be traded in for \$7,000.00. The total will be \$137,437.00. Kinstle Sterling/Western Star is being bought by Stoops Trucks at the beginning of April, 2019. Neil Rhoades asked about selling the old International Harvester outright, but Dave Hibner would prefer to execute the documents before the name change. Bill Whidden signed the contract and the vendor will take the trade-in when they deliver the new truck. Don Pence noted that the new truck will require a leaf collection box and Neil Rhoades estimated that cost to be \$5,500.00.

**Clerk's Report:** Pat Quillen

- Distributed copies of the February and March Receipt and Payment Registers
- Provided the March 12, 2019 Fund Status Report
- Circulated the February 28, 2019 reconciled Bank Statement for Trustee signatures

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**Communications:** The Trustees reviewed all of the items listed on the Agenda. The 2018 Annual Certification of Highway Mileage will be filed. Tom Mercer sent an email to the Miami County Engineer regarding Hazard Mitigation Grants, but has not received a reply yet. That e-mail will be filed. An anonymous letter was received regarding a property on Spruce Street. Bill Whidden and Neil Rhoades both went out to look at the residence, but there were no violations visible. Neil Rhoades offered to make contact with the owner regarding a pool in the back yard. The Miami Conservancy District's notice of their plan to conduct a monitoring visit to Township property this year will be filed. The new instructions from Premier Health about after-hours drug and alcohol testing were given to Neil Rhoades. None of the other items required action and none was retained.

**Road Superintendent's Report:** Neil Rhoades

- Received the Miami County Engineer's forms to list roads that need paving and striping for this year's bidding process. He completed them for parts of Seneca Drive and Laurel Creek Drive and estimates the cost of milling and paving those sections at \$138,452.00.
- Reported salt usage as 43 T of salt and 82 T of salt/grit mix for a total of \$6,486.00
- Attended the Storm Water Seminar at the Upper Valley Career Center yesterday with Brandt Miller. Since attendance at that workshop will no longer be eligible for credit toward Storm Water requirements, this may be the last time they attend.

Tom Mercer asked when Brush Pick-Up will begin and Neil Rhoades replied that it officially begins at the end of April. However, if the staff has time and weather permits, they will try to do a few collections before that time, especially because of the number of high wind events this winter.

**Old Business:**

- A. Commercial Vehicle Parking: Tom Mercer stated that the main issue was addressed with Deputy Adams earlier in the meeting. However, when he was researching the matter, he questioned if any streets had been annexed to the City of Troy or added to the Township. Neil Rhoades reviewed the list of roads and found a few that had been omitted from the original list. Pat Quillen revised the list to include those and presented it to the Trustees for approval. Tom Mercer made a motion to amend the list of streets and was seconded by Bill Whidden. All three Trustees signed the amended document and it will be placed in the Resolutions book appending Resolution 2013-10 and the original list will be marked as superseded on March 13, 2019.
- B. Resolution 2019-02: Don Pence made a motion to adopt the 2019 Permanent Appropriations Resolution. His motion was supported by Bill Whidden and all three Trustees signed the document affirmatively. It will be conveyed to the Miami County Auditor's Office before the due date of April 1, 2019.
- C. Lease of 2678 State Route 718: Bill Whidden has reached a verbal agreement with the current tenant for a three-year extension of the lease, from March 1, 2019 to February 28, 2022. He is working on the lease and has built in two rent increases. The tenant expressed some concern about the section about the Township reserving the right to take the building back if needed, but Bill Whidden assured him that there would be plenty of notice given and the event would have to be extraordinary. Bill Whidden should have the lease ready by the next meeting.

**New Business:**

- A. Miami County Council: Bill Whidden announced that he will be attending the meeting this evening.
- B. Miami County Township Association: Don Pence and Pat Quillen will go to that meeting tomorrow night.

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C. Miami County Commission: Don Pence plans to attend the meeting on Thursday, March 28, 2019 at which the Commissioners will discuss plans for the intersection of I-75 and County Road 25-A just north of Upper Valley Medical Center between Troy and Piqua.

**Guest Comments:** None

**Payments:** Bill Whidden made a motion to approve and pay Charges 41- through 68-2018 and Warrants 24833 through 24854. Tom Mercer seconded the motion and the Warrants were signed by the Trustees.

**Adjournment:** There was no further business and the meeting adjourned viva voce at 10:54 a.m. The next meeting will be held on Wednesday, April 10, 2019 at 10:00 a.m. in the Township Building.

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Thomas N. Mercer

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Bill Whidden

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Donald D. Pence

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Patricia M. Quillen, Fiscal Officer

All formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption or resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.