

**MINUTES**  
**CONCORD TOWNSHIP BOARD OF TRUSTEES**  
**REGULAR SESSION**  
**NOVEMBER 29, 2017**

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The Concord Township Board of Trustees met in regular session on Wednesday November 29, 2017 in the Township Building. Don Pence called the meeting to order at 10:00 a.m. and led the Pledge of Allegiance. Trustees Bill Whidden, Don Pence, and Tom Mercer were present. Road Superintendent Neil Rhoades and Fiscal Officer Pat Quillen were also present.

**Minutes:** Tom Mercer moved to accept the Minutes of November 8, 2017 as previously distributed. Bill Whidden seconded the motion and all three Trustees signed in approval.

**Guests:** Craig Hibner from the Ohio Township Association Risk Management Authority (OTARMA) distributed a proposal for renewal of the property and casualty insurance in 2018. He stated that our renewal date would be January 4. He gave a comprehensive review of the packet and confirmed the schedule of vehicles, buildings, and other property. He answered questions and encouraged the Trustees to review the replacement costs of various items. He submitted a proposed premium of \$7,412.00 for 2018.

**Fiscal Officer's Report:** Pat Quillen

- Distributed copies of the November 2017 Receipt and Payment Registers;
- Provided the November 29, 2017 Fund Status Report;
- Submitted the Bond renewal applications to OTARMA for re-elected Trustees Don Pence and Tom Mercer

**Communications:** The Trustees reviewed the items listed on the Agenda. The e-mail regarding leaf pick-up will be filed as will the Troy Fire Department Report for October 2017. Don Pence kept the announcement of the next Miami County Township Association meeting. No action was taken on any of the other items listed on the Agenda and none was retained.

**Road Superintendent's Report:** Neil Rhoades

- Asked if the Trustees want to offer Christmas Tree Pick-Up again this year. The staff usually collects 90 to 100 trees which are accepted at the Transfer Station at no charge. The Trustees approved the continuation of this service and the dates will be determined later, after the Miami County Sanitary Engineering Department provides disposal information;
- Was late getting new GMC pick-up ready, so the date to open bids on the 1999 Dodge was moved back to December 13;
- Received a call from Westlake Village with a request to hold their annual meeting in this building again. The meeting date next year will be January 11. There was no objection and a new Hold Harmless agreement will be executed.

**Old Business:**

A. Fire Contract Negotiations:

1. Don Pence received a draft Memorandum of Understanding between Premier Health and Concord Township from the Miami County Prosecutor's Office. The purpose of the MOU is to confirm the commitment from Upper Valley Medical Center (UVMC) to use their own patient transport on its campus. Don Pence hopes to have the document finalized next month.
2. Bill Whidden spoke with Troy City Auditor John Frigge on Monday and Mr. Frigge was confident that the Troy City Council will approve the contract as submitted after the required number of readings. The Township will pay a greater amount in 2018 due to having to support EMS runs at UVMC until June 30. After that, the cost will decrease. Full details will be available soon. Troy Assistant Fire Chief Gary Stanley was in the audience and Bill Whidden thanked him for all of the Department's assistance in getting information and statistics.

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- B. Health Care Reimbursement Policy: Don Pence gave a brief history of the issue over the past few years. In order to comply with all aspects of the new regulations, Tom Mercer made a motion to adopt the following policy:

The Concord Township Board of Trustees (Trustees) elected to not procure a health care plan under section 505.601 of the Ohio Revised Code (ORC). The Trustees have elected instead to reimburse its elected officials and employees for each out of pocket expense attributable to the coverage provided for them for insurance benefits described in Division A of section 505.601 of the ORC that they otherwise obtain.

On February 8, 2017 the Trustees approved a motion to reinstate Health Insurance reimbursements as permitted under 505.601 or 505.603 of the ORC and the 21<sup>st</sup> Century Cures Act. This reimbursement payment had been suspended effective July 1, 2015 in compliance with the Patient Protection and Affordable Care Act's prohibition of Health Reimbursement Accounts for small businesses.

The action taken on February 8, 2017 is now being revised and updated to set the uniform maximum reimbursement payment beginning January 1, 2018 to the amounts as stated in the 21<sup>st</sup> Century Cures act and to also set any future maximum yearly reimbursement payments to conform with all annual adjustments for inflation made to the present 2017 stated reimbursement payment amounts.

Reimbursement payments will be made by Concord Township after the eligible elected official or employee provides proof of coverage for the payments of expenses for insurance policy premiums or for medical care expenses incurred by the eligible elected official or employee or their eligible family members.

Bill Whidden supported the motion and the roll was called: Don Pence – Aye; Tom Mercer – Aye; Bill Whidden – Aye.

- C. Waco Park: Tom Mercer reported that the light at Waco Park has been installed. He thanked Jeremy Drake and the City of Troy for making this improvement.

**New Business:**

- A. Annual Certification of Highway Mileage for 2017: The Trustees are scheduled to certify the roadways at the Miami County Engineer's Office on April 1, 2018. The Township added .126 miles of road in 2017 as a result of the new sections on Lincolnshire and Woodfield. In a related matter, Neil Rhoades stated that the staff will not be able to plow new roads that do not have the final application of asphalt because the manholes are raised above the road level. However, they can spread salt. Neil Rhoades will contact developers Frank Harlow and Bart Denlinger to let them know and they can pass the word to the new residents who will be affected.
- B. Resolution 2017-10 Credit Card Use: Don Pence reported on directives from the Auditor of State regarding the use of credit cards. He presented a Resolution incorporating the elements of a credit card policy specified by the Auditor of State and moved for its adoption. Tom Mercer seconded the motion. There was no further discussion and all three Trustees signed the document in favor of acceptance.

**Guests:** None

**Payments:** Bill Whidden made a motion to approve and pay Charges 259- through 277-2017 and Warrants 24499 through 24519. Tom Mercer seconded that motion and all three Trustees signed the Warrants.

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**Adjournment:** The meeting adjourned at 10:57 a.m. The next meeting will be held on Wednesday, December 13, 2017 at 10:00 a.m. in the Concord Township Building on Horizon West Court in Troy, Ohio.

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Thomas N. Mercer

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Bill Whidden

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Donald D. Pence

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Patricia M. Quillen, Fiscal Officer

All formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption or resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.