

MINUTES
CONCORD TOWNSHIP BOARD OF TRUSTEES
REGULAR SESSION
OCTOBER 25, 2017

The Concord Township Board of Trustees met in regular session on Wednesday October 25, 2017 in the Township Building. Don Pence called the meeting to order at 10:00 a.m. and led the Pledge of Allegiance. Trustees Don Pence, Tom Mercer, and Bill Whidden were present. Road Superintendent Neil Rhoades and Fiscal Officer Pat Quillen were also present.

Minutes: Tom Mercer moved to accept the Minutes of October 11, 2017 as distributed. Bill Whidden seconded the motion and all three Trustees signed in approval.

Guests:

1. Matt Ratermann from McColloch Baker Insurance Services stated that his agency represents The Ohio Plan with coverage similar to Ohio Township Association Risk Management Authority (OTARMA). He stated that those two dominate insurance coverage of Ohio Townships and that The Ohio Plan has independent agents. He asked to be permitted to submit a bid for the 2018 coverage. He has information in his file from the last time he gave a quotation and would only have to update that data. He stated that OTARMA requires a 60-day notice of termination which he believes they use as a negotiation tool. He described the Cumulative Reserve Fund held by OTARMA and said that The Ohio Plan does not have such a requirement. Tom Mercer asked what other local entities his agency covered and he named three townships and a library. Don Pence signed a document to notify OTARMA that the Board will entertain a quote from The Ohio Plan, but Matt Ratermann did not provide a copy to the Township.
2. Deputy Shell from the Miami County Sheriff's Office attended. He had no crime patterns to report and the Trustees voiced no concerns.

Fiscal Officer's Report: Pat Quillen

- Distributed copies of the October 10-24, 2017 Receipt and Payment Registers;
- Provided the October 24, 2017 Fund Status Report;
- Sent copies of the September 30, 2017 Revenue Status and Appropriation Status Reports by e-mail and had a printed copy on hand today. There were no significant variances and the Trustees did not have any questions or comments;
- Attended the Auditor of State Fiscal Officer Training on October 17 and earned 6.5 hours of continuing education toward fulfilling the requirements of the Fiscal Integrity Act;
- Made a request to change the date of the second November meeting from the 22nd to the 29th. No objection was heard and proper notice will be given closer to the date.

Communications: The Trustees reviewed the items listed on the Agenda. The Troy Fire Department Incident Report for September, 2017 will be filed; Don Pence noted that the Miami County Commissioners had certified the annexation of 33.37123 acres (known as the Ernst-Wilson property on Washington Road) from Concord Township to the City of Troy. No action was taken on any of the other items listed on the Agenda and none was retained.

Road Superintendent's Report: Neil Rhoades

- Took delivery of the 2018 GMC Pick-Up on Monday and has made arrangements to have the radio and emergency lights installed. It has been added to the inventory and Wendy French at OTARMA was notified. A sample advertisement to sell the 1999 Dodge Ram was distributed. The ad will be placed in the Troy Daily News and bids will be opened at the second meeting in November;
- Received a call from a resident on Peebles Road regarding high water on his property. Dan Baker from the Miami County Engineer's Office will meet with Neil Rhoades and the owner soon;
- Leaf Pick-Up is underway, but has been light thus far. Next week will probably be busier after the expected rains. In response to an inquiry from Don Pence, Neil Rhoades replied that he is currently using three disposal sites, all at no charge.

Old Business:

- A. Establishment of a Fire District: The issue was tabled at the last meeting. Bill Whidden made a motion to bring it back for discussion and action. Tom Mercer seconded the motion and the roll was called: Tom Mercer – Aye; Bill Whidden – Aye; Don Pence – Aye. Don Pence read Resolution 2017-09 in its entirety which calls for the creation

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of Concord Township Fire District One to provide fire protection services, emergency medical services, and rescue services to the entire unincorporated territory of Concord Township, Miami County, Ohio. Bill Whidden moved to adopt the Resolution and was supported by Tom Mercer. There was no discussion. A roll call vote was taken: Bill Whidden – Aye; Don Pence –Aye; Tom Mercer – Aye. The Trustees also signed the Resolution unanimously in favor of its adoption.

- B. Sale of 1999 Dodge Ram Pick-Up: A sample advertisement to sell the 1999 Dodge Ram was distributed. Don Pence made a motion to place the ad in the Troy Daily News with a minimum bid of \$2000.00 and stating that the bids will be opened at the Board of Trustees Meeting on November 29, 2017. Bill Whidden supported the motion and there was no further discussion. The vote was recorded as follows: Don Pence – Aye; Tom Mercer – Aye; Bill Whidden – Aye.

New Business:

- A. Purchase Orders 5-2017 through 9-2017 were present for expenditures through the end of the year. Tom Mercer moved to approve the purchase documents and was seconded by Bill Whidden. The Trustees signed the documents and a roll call vote was taken: Tom Mercer – Aye; Bill Whidden – Aye; Don Pence – Aye.
- B. Eliant Technologies: Philip Kelly presented a contract to cover his services in maintaining the Concord-Township.com website from December 1, 2017 through November 30, 2018. He was requesting a 5% increase, bringing the contract total to \$899 from \$856. Tom Mercer noted that this was the first increase in four years, then made a motion to accept the contract. Bill Whidden seconded that motion and the roll was called: Bill Whidden – Aye; Don Pence – Aye; Tom Mercer – Aye. The Trustees signed the contract and a copy was made for Philip Kelly. Philip Kelly described changes the Trustees might like to make in the future, such as the use of social media, putting maps on the site, or providing a form to report street light outages. He will work with Pat Quillen as needed.
- C. Beechwood Area: Tom Mercer reported that the stone arch at the rear of a property on Beechwood is in need of repair and he contacted Dan Baker at the Miami County Engineer’s Office for assistance in research.

Guests: None

Payments: Tom Mercer made a motion to approve and pay Charges 238- through 248-2017 and Warrants 24473 through 24482. Bill Whidden seconded that motion and all three Trustees signed the Warrants.

Adjournment: The meeting adjourned viva voce at 11:33 a.m. The next meeting will be held on Wednesday, November 8, 2017 at 10:00 a.m. in the Concord Township Building on Horizon West Court in Troy, Ohio.

Bill Whidden

Donald D. Pence

Thomas N. Mercer

Patricia M. Quillen, Fiscal Officer

All formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption or resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.