

**MINUTES**  
**CONCORD TOWNSHIP BOARD OF TRUSTEES**  
**REGULAR SESSION**  
**JUNE 11, 2024**

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The Concord Township Board of Trustees met in Regular Session at 10:00 a.m. on Tuesday, June 11, 2024. Trustee Don Pence called the meeting to order and led the Pledge of Allegiance. Trustees Tom Mercer and Neil Rhoades were present. Road Superintendent Brandt Miller and Fiscal Officer Pat Quillen were also present.

**Minutes:** Neil Rhoades made a motion to approve the Minutes of May 14, 2024 as distributed. He was seconded by Tom Mercer and all three Trustees signed the document in support.

**Hearing on 2025 Tax Budget:** Don Pence opened the Hearing on the 2025 Tax Budget and noted that it had been properly advertised in the Miami Valley Today newspaper on May 26, 2024. There were no questions nor comments. Don Pence closed the Hearing, stating that final adoption of the Budget will be conducted at the July 9, 2024 meeting.

**Guests:**

- Kevin Harlan from Upper Valley Medical Center introduced his colleagues, Trish Wackler, COO with the Nursing Office, and Amanda McClure, Assistant Vice President of Emergency Services. Kevin Harlan summarized his knowledge of the history of the UVMC campus using 911 for ambulance services. He asked for background information on past decisions that were made and would like a fresh look at operations. Trish Wackler asked for an opportunity to revisit that issue in light of new leadership at UVMC. Don Pence asked Kevin Harlan if he has copies of the documents that led to the decision in 2017. Kevin Harlan acknowledged that he does. He stated that he has no specific requests today, and that he just wants to know what has gone on before. Tom Mercer reviewed the history of the decision made in 2017 which now provides fire service to UVMC, but not ambulance. He stated that when the Troy Fire Department installed software that permitted them to identify specific ambulance dispatches, they found that the UVMC campus was responsible for an overwhelming use of that service. Concord Township's Fire/EMS levies were not passing with large margins, so the Trustees decided to see what could be done to reduce that expense. Tom Mercer told Kevin Harlan that the Township asked UVMC for some financial assistance, but the request was denied. At that point, the Township took steps to carve out the UVMC campus from ambulance service. Don Pence noted that the December, 2017 Memorandum of Understanding requires that UVMC notify Concord Township of contracts they have with ambulance providers. Amanda McClure stated that their contract with MWT began on April 24, 2024. They contracted with AMR from 2017 through 2024 and are currently looking for options. Kevin Harlan closed with the comment that they will continue to work to provide needed services for UVMC. Tom Mercer thanked the hospital representatives for coming.
- Matt Simmons, Troy Fire Department Chief, stated that a county-wide study of Fire/EMS is underway and the report may be available next month. The committee explored the different contracts and Chief Simmons believes that the Troy FD service has been good and fairly priced. Public meetings are tentatively scheduled for July.
- Samuel Pierce, 818 Race Drive, wanted to report about a friend who had an issue with Rumpke waste collection.

**Fiscal Officer's Report:** Pat Quillen

- Distributed copies of the May Receipt and Payment Registers and June Receipt and Payment Registers
- Provided copies of the June 10, 2024 Fund Status Report
- Circulated the reconciled Bank Statement of May 31, 2024 for Trustee signatures

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- Presented Purchase Order 15-2024 to Perry & Associates for the Audit of 2022 and 2023. It replaces Purchase Order 13-2024 which was mistakenly issued to the State of Ohio for this service.

**Communications:** The Troy Fire Department report for May, 2024 and the Annexation Notice for 107.599 acres on Wilson Road (across from Stonebridge Meadows) will be filed. None of the other items listed on the Agenda will be retained.

**Road Superintendent's Report:** Brandt Miller

- Will participate in the Miami Soil & Water Conservation District's River Clean Up on July 19. Concord Township will provide three men, one truck, and the backhoe;
- Will continue Dura-Patching in Staunton Township later. The crew worked four hours there yesterday and there is some work left to be done;
- Has fielded ongoing complaints about the water line project on Swailes Road. Brandt Miller met with Richard Rozell yesterday to define the issues. Brandt Miller will meet with representatives from the Contractor and Miami County this afternoon to resolve them;
- Completed May Brush Pick-Up which resulted in 26 loads;
- Reported that Round 2 of Ditch Mowing is underway;
- Received a complaint about a low-hanging wire on Fairway Drive and has been working to determine which utility owns it. He contacted PUCO, Frontier, and MetroNet. Tom Mercer suggested calling 9-1-1 if the responsible company cannot be determined very soon;
- Continues to Dura-Patch in Concord Township as time permits;
- Reported that the flowerbeds have been cleaned up and mulched at the parks and Township Building;
- Stated that the new water heater was installed by Durand Plumbing;
- Received an email from a resident regarding poor turning visibility on the north side of the Boone Drive and County Road 25-A intersection. The homeowner offered to trim the shrubbery himself. After some discussion, Don Pence stated that these are our residents and the staff should just cut them back. There was no objection.
- Noted that there are two trees on the lot at 1077 North County Road 25-A (two lots south of Barbee Park, next to the used car lot) that could be taken down. He received an estimate of \$2,000.00. It may not be needed right now, but in the future.

**Old Business:**

- A. Concord Debris Management and Disaster Recovery Plan – No report
- B. Letter to Planning & Zoning: Since Miami County Prosecutor Tony Kendell and his Chief Civil Assistant Chris Englert were in attendance, Don Pence restated his wish to send a letter to the Department of Development as they work on a revised Zoning Plan regarding what can be built in subdivisions.
- C. Swailes Road County Water Line project near Shenandoah Drive entrance: Covered in Road Superintendent's Report
- D. Signage for Authorized Personnel: All signs installed, project completed.
- E. Miami County Comprehensive Plan Update: Don Pence stated that he believes that Township zoning is in jeopardy due to recent developments in Columbus. He suggested having a Work Session on the issue

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and it was decided that it will be held after the July 9, 2024 meeting adjourns. Pat Quillen will post a notice.

- F. Intersection of Swailes and Peters Roads: Tom Mercer asked Brandt Miller to contact the Miami County Engineer's Office to ask about the possibility of installing a "Cross Traffic Does Not Stop" sign to be placed under the Swailes Road stop signs at that site.

**New Business:**

- A. The Tour De Donut has made a request to reserve the Eldean Covered Bridge Park on August 24, 2024. Brandt Miller will contact the Tour director of the Board's decision to grant the request and will post signs on August 23.

**Referrals:**

- 865 Barnhart Road – Junk Vehicle: Brandt Miller contacted Miami County Sheriff's Captain Wheeler to let him know that the owner had requested an extension to June 13
- 1610 South County Road 25-A – Junk Vehicles: All but one was removed. The owner asked for a six- to eight-week extension and inquired about installing a fence
- 2472 South County Road 25-A – Junk Vehicles: Resolved. Item closed
- 2351 Washington Road – Tall Grasses: Lot has been mown. Item closed
- 4044 West State Route 41 – Junk Vehicles: No report
- 2240 Fiesta Drive – Junk: Owner is planning to have a tree taken down, but flower pots and other junk still in place. Neil Rhoades will go to see the owner again next week and will contact the complainant
- 45 Carrousel Drive – Water Problems: Neil Rhoades went out and saw water rising up in the back yard. Brandt Miller will contact the Miami County Sanitary Engineer's Office for an assessment.
- County Road 25-A and Swailes – Visibility: Neil Rhoades received an email about a problem seeing to make turns and called the MCEO Road Superintendent since these are both County roads.

**Newsletter/Social Media:** Tom Mercer contacted Bill Smith and learned that 1300 emails went out and our Facebook usually receives 65 to 74 'Likes' per posting. Tom Mercer is pleased with the speed of notifications. Brandt Miller will send out the Brush Pick-Up notice about two weeks in advance of June 25.

**Payments:** Don Pence made a motion to approve and pay May charges 204-2024 through 241-2024, June Charges 242-2024 through 251-2024, and Warrants 25096 and 25097. Tom Mercer seconded the motion and the Warrants were signed by the Trustees.

**Adjournment:** There was no further business and the meeting adjourned viva voce at 11:10 a.m. The next meeting will be held on Tuesday, July 9, 2024 at 10:00 a.m. in the Township Building.

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Thomas N. Mercer

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Donald D. Pence

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Neil E. Rhoades

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Patricia M. Quillen, Fiscal Officer

All formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption or resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.