

MINUTES
CONCORD TOWNSHIP BOARD OF TRUSTEES
REGULAR SESSION
JANUARY 9, 2024

The Concord Township Board of Trustees met in Regular Session at 10:00 a.m. on Tuesday, January 9, 2024. Fiscal Officer Bill Whidden called the meeting to order and led the Pledge of Allegiance. Trustees Neil Rhoades, Don Pence, and Tom Mercer were present, as was Road Superintendent Brandt Miller.

Nominations for Chairman: Bill Whidden called for nominations for the 2024 Chairman. Tom Mercer nominated Don Pence and was seconded by Neil Rhoades. There were no other nominations and the roll was called: Tom Mercer – Aye; Neil Rhoades – Aye; Don Pence – Aye.

Nominations for Vice Chairman: Don Pence nominated Neil Rhoades for 2024 Vice-Chairman. Tom Mercer seconded the nomination. There were no other names offered and no discussion. The roll was called: Tom Mercer- Aye; Neil Rhoades – Aye; Don Pence – Aye. Mr. Pence chaired the meeting from this point.

Minutes: Mr. Rhoades made a motion to approve the Minutes of December 12, 2023 and was seconded by Tom Mercer.

Guests: John Shaeffer of 12890 Old Town Pike, St. Paris, Ohio addressed the Trustees regarding Thomas Cemetery. As a past resident living nearby on Swales Rd. he recalled the lane leading back to the cemetery and was surprised to see a gate blocking the lane. Mr. Pence explained the Township had a temporary easement at one time and relinquished it as a separate entrance exists and the expense to maintain the private driveway was unwarranted. Mr. Pence assured Mr. Shaeffer the Township takes great care to maintain the cemetery and will continue to do so into the future.

Mary Louise Boss of 2146 Fiesta Dr. addressed the Trustees regarding the pole barn with porch proposed to be built at 2153 Fiesta Dr. (The building has received a variance from Miami County as the addition of the porch did not meet standards). She is opposed to the construction and presented documentation of her research suggesting it does not meet the “integrity and character of the platted residential subdivision of unincorporated Concord Township” and the variance should not have been granted. Jerry Pulfer of 2184 Fiesta Dr. added he too is opposed and suggested the Trustees bring these concerns to the County. The Trustees agreed to review the documentation provided by Mrs. Boss and contact the County in writing regarding potential changes in procedure.

Fiscal Officers Report: Bill Whidden

- Distributed copies of the December 2023 Payment Register;
- Provided copies of the December 31, 2023 Fund and Revenue Status Reports;
- Circulated the reconciled Bank Statement of December 31, 2023 for Trustee signatures;
- Reported the Township has obtained a “Township Education Subscription” with the Ohio Township Association and all OTA sponsored education is covered.
- Reported Kevin Harlan, President of Upper Valley Medical Center contacted him and requested the Trustees be informed UVMC is ending maternity services as of February 28, 2024.
- Reported he received the annual invoice form OTARMA for the Township insurance and the cost increased approximately 6%.

Communications: The Trustees reviewed all of the items listed on the Agenda.

Road Superintendent: Brandt Miller submitted his report in writing

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- Total leaf pick-up for 2023 was 143 loads, down from 157 in 2022.
- The crew worked approximately 3 hours on Saturday January 6th putting down salt on the Township roads.
- Reported Christmas tree pick up has begun.
- Winter equipment maintenance is underway, and the garage area is being reorganized and cleaned.
- A brush pickup was completed in mid-December.
- Reported the International needs a new turbo and is seeking a quote.
- Repaired a “wobbly” catch basin at the corner of Old School House Rd. and Fairway Drive.

Old Business:

A. Open Items:

- Concord Debris Plan
- Update Policies and Procedures Manual- The Trustees reviewed the draft of the 2024 Manual and suggested a number of edits. These edits will be update by Logan Magoto. It is expected the Manual will be ready for adoption in the next month or two.

New Business:

Tom Mercer made a motion to adopt A through F below and was seconded by Neil Rhoades. The roll was called: Tom Mercer –Aye; Neil Rhoades – Aye; Don Pence – Aye.

A Set Township meeting day and time: Second Tuesday of each month. All meetings will begin at 10:00 a.m. at the Township Offices.

B. Committee Appointments

- Miami County Council: Don Pence as Representative and Tom Mercer as Alternate
- Debris Management and Mitigation Committee: Don Pence and Neil Rhoades as Co-Chairs
- Stormwater Management: Brandt Miller as Representative and Tom Mercer as Alternate.

C.

- Approve the IRS mileage reimbursement at the rate published by the IRS at the time the expense is incurred

D

- Approve the reimbursement of expenses for elected officials and authorized employees to attend seminars and conferences

E.

- Approve continuation of the Ohio Township Association Group Life, Dental, and Vision insurance for all elected officials and full-time employees

F.

- Approve membership for 2024 for the Elected Officials and the Road Superintendent in the Ohio township/ Miami County Associations.

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- G. Don Pence made a motion, seconded by Neil Rhoades to approve Blanket Certificates 1-2024 through 16-2024 and Purchase Orders 1-2024 through 10-2024. The motion passed unanimously.
- H. Approve Charges and Warrants: Tom Mercer made a motion to approve and pay Charges 506-2023 through 542-2023. Neil Rhoades seconded the motion.

Adjournment: There was no further business and the meeting adjourned at 11:44 a.m. on a motion and second by Tom Mercer and Neil Rhoades. The next meeting will be held on Tuesday, February 13, 2024 at 10:00 a.m. in the Township Building.

Thomas N. Mercer

Donald D. Pence

Neil E. Rhoades

William B. Whidden, Fiscal Officer

All formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption or resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.