

MINUTES
CONCORD TOWNSHIP BOARD OF TRUSTEES
REGULAR SESSION
July 11, 2023

The Concord Township Board of Trustees met in Regular Session at 10:00 a.m. on Tuesday July 11, 2023. Trustee Don Pence called the meeting to order and led the Pledge of Allegiance, Trustee Neil Rhoades, Tom Mercer and Fiscal Officer Bill Whidden were present, as was Road Superintendent Brandt Miller.

Per regulation, the Township filed a notice of a Public Hearing on the 2024 Tax Budget in the Miami Valley News on June 21, 2023, to be held on today's date. Mr. Pence opened the floor for questions. Hearing none, the meeting was closed.

Minutes: Tom Mercer made a motion to approve the Minutes of the regular meeting held on June 13, 2023 and was seconded by Neil Rhoades.

Guests: Andy Shuman of Choice One Engineering and Steve Bruns, the General Contractor for the 75 Development north of UVMC, addressed the Trustees regarding their desire to use concrete for the road surface within the development. Because of expected heavy truck use with the development, concrete will hold up better, last longer, and be less expensive to repair when necessary. After discussion, the Trustees agreed and Neil Rhoades offered to contact Dan Suerdieck of the Miami County Planning & Zoning office to inform them of this approval.

Fiscal Officers Report: Bill Whidden

- Distributed copies of the Payment Register;
- Provided copies of the June 30, 2023 Fund and Revenue Status Reports;
- Circulated the reconciled Bank Statement of June 30, 2023 for Trustee signatures;
- Presented Resolution 2023-04 (Tax Budget for 2024) Mr. Pence moved to adopt the resolution and was seconded by Mr. Mercer. The resolution was approved unanimously.
- Mr. Whidden presented Resolution 2023-05 (Swales Run Lighting District Special Assessment). He explained the assessment will be for one year only to coincide with the expiration of the current contract. There are 21 properties covered by the assessment and there will be no change from the current assessment of \$130.00 annually. Tom Mercer moved to approve the resolution and was seconded by Mr. Pence. The resolution was approved unanimously.
- Mr. Whidden briefly discussed the Legislative Report from the OTA regarding HB 33. The new 2-year budget includes an increase to \$75,000 where competitive bids are required. There was a very modest increase in Local Government Funding.
- Previously approved PO's to Level MB Construction and American Fireworks were presented for signature.

Communications: The Trustees reviewed all of the items listed on the Agenda.

Road Superintendent: Brandt Miller submitted his report in writing.

- June brush pickup completed with 21 loads.
- Prep by Level MB to paint the Township building is underway with power-washing and patching complete
- The culvert outlet at 2525 Greenlawn has been cleaned out.
- Round 3 of ditch mowing has begun.
- A total of 384 catch basins have been cleaned out.

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- The crew has begun the process of trimming trees in Township Subdivisions that obscure vision or otherwise hinder Township vehicles.
- Ongoing maintenance continues at Eldean and Barbee Parks.
- The crack-sealing on Forest Hill has been completed.
- The road crew will again participate in the river clean up scheduled for July 14th this year by providing labor and a Township truck.

Business:

A. Open Items:

- Concord Debris Management Plan –
- Update Policy and Procedure Manual- Don Pence distributed updated employee job descriptions for review.
- Annexation Agreement for the Mortell property.
- Mr. Whidden discussed the contract proposal from Wesnetmedia to host the Township website. The contract will include web site maintenance, social media marketing (Facebook, Twitter and Instagram), and email marketing. After discussion Mr. Mercer move to accept the contract (to include a 20% reduction by paying the annual cost up front). The cost, including a one-time set up fee of \$2,000, will be \$4,800. Mr. Rhoades seconded the motion and it passed unanimously.
- US Fish and Wildlife Service re: Lakeshore (no report)

New Business:

- A. On a motion by Tom Mercer and a second by Neil Rhoades, the board approved by unanimous vote, the contract bid from John R. Jurgenson received from the MCEO, in the amount of \$239,482.00 for the Township's 2023 paving program. Mr. Whidden will contact Assistant Miami County Prosecutor Chris Englert to prepare the contract for the Township.
- B. The Trustees by motion from Don Pence, seconded by Tom Mercer, unanimously approved the notification by certified mail to the owners of the properties at 1311 Spruce St. and 2235 Woodstock of complaints regarding weed and tall grass.
- C. Mr. Pence provide a brief update on the City of Troy Aggregation plan for gas.
- D. Mr. Rhoades reported on a complaint he received regarding potential junk vehicles located at 1840 St. Rt. 718. He followed up with the Miami County Sheriff's Department. The Sheriff reported none of the vehicles met the Township definition of a junk vehicle.
- E. Mr. Mercer discussed the No Solicitation Policy of the Township. He has received a number of complaints recently and was concerned the Township do a better job of telling residents of the need to contact the Miami County Sheriff Department when they have a complaint.

Public Comments: none

Payments: Neil Rhoades made a motion to approve and pay Charges 245-2023 through 282-2023. Tom Mercer seconded the motion and the motion passed unanimously.

Adjournment: There was no further business and the meeting adjourned at 11:18 p.m. on a motion by Don Pence and second by Tom mercer. The next regularly scheduled meeting will be held on Tuesday, August 8, 2023 at 10:00 a.m. in the Township Building.

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Thomas N. Mercer

Donald D. Pence

Neil E. Rhoades

William B. Whidden, Fiscal Officer

All formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.