

MINUTES
CONCORD TOWNSHIP BOARD OF TRUSTEES
REGULAR SESSION
February 14, 2023

The Concord Township Board of Trustees met in Regular Session at 10:00 a.m. on Tuesday February 14, 2023. Trustee Don Pence called the meeting to order and led the Pledge of Allegiance, Trustee Neil Rhoades, and Fiscal Officer Bill Whidden were present, as was Road Superintendent Brandt Miller.

Minutes: Neil Rhoades made a motion to approve the Minutes of the regular meeting held on January 10, 2023 and was seconded by Don Pence.

Guests: none

Fiscal Officers Report: Bill Whidden

- Distributed copies of the Payment Register;
- Provided copies of the January 31, 2023 Fund and Revenue Status Reports;
- Circulated the reconciled Bank Statement of January 31, 2023 for Trustee signatures;

Communications: The Trustees reviewed all of the items listed on the Agenda.

Road Superintendent: Brandt Miller submitted his report in writing.

- Seasonal snow plow driver Jeff Sweigart worked during the January 25 snow event..
- The team has been painting catch basins with the “Dump no Waste” stencil” as time permits.
- Deep cleaning of the workshop continues.
- A quote has been solicited from Valley Chevrolet/Ford for a 5500-size dump truck
- Stoops Western Star submitted a quote on a new dump truck.
- Prep work has begun for the materials handling bin.

Business:

A. Open Items:

- Concord Debris Management Plan – Don Pence reported attending 2 seminars and expressed concern compliance with FEMA was emphasized over practical plans for handling storm debris. He listed the following items that must be addressed to effectively manage a serious storm event:
 1. Determine scope of the disaster
 2. Open roads for first responders
 3. Deal with down “hot” power lines
 4. Effective management of volunteers
 5. Predesignated sites for debris
 6. Communication plan
 7. Organizing and deploying teams to determine damage (for reporting to FEMA)
 8. Record keeping of labor and material (for reporting to FEMA)

Mr. Pence is confident the City of Troy has an effective plan in place and Miami County is working on a plan that will include local Townships. The Trustees agreed with Mr. Pence’s plan to invite the Director of the Miami County Emergency Agency (Joel Smith) to a future meeting to further discuss the plan.

- Update Policy and Procedure Manual
- Annexation Agreement for the Mortell property.

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- Mr. Rhoades asked Brandt for an update on 1397 Lakeshore Drive. Brandt will follow-up to see when the right-of-way will be marked by the county.

New Business:

- A township resident, Don Knight contacted the Trustees regarding a potential solution to the periodic flooding in the Lakeshore neighborhood. The Trustees agreed to invite him to a future meeting to discuss the idea.
- Mr. Rhoades suggested an idea to simplify the storm drain stenciling by bringing the covers into the shop for a day. This would make it easier and more convenient for the crew. Brandt was concerned this would not meet the requirement and will follow up before any decision is made.
- An e-mail request was received from “Marie Francis of “Can’t Stop Running Co.” to use the Eldean Bridge Park on August 26, 2023 during the annual Tour de Donut bike race. The Trustees agreed and Brandt will follow-up with Ms. Francis.
- The Miami County Aggregation Plan approved by Miami County voters in November 2022 is proceeding. It is expected that mail materials explaining the program will be sent to eligible Township residents in the May 2023 time period.
- After discussion, Mr. Pence made a motion to approve the Capital Plan for 2023 at the estimated cost of \$313,990. The plan includes the paving of approximately 1.24 miles of roads and the replacement of the 2008 Ford pickup truck. Exterior repair of the Township office is also included and is pending receipt of cost estimates. The motion further states the remaining ARPA funds totaling \$267,467.21 be used first for the payment of these expenses. Mr. Rhoades seconded the motion is it was adopted unanimously.
- Mr. Whidden received a notice form the Ohio Division of Liquor Control regarding a request for a liquor license form Ohio Springs Inc DBA Sheetz. This new gas station/convenience center is planned for Parcel # C06-0328700 located on County Rd. 25-A north of the Upper Valley Medical Center being developed by Bruns Upper Valley. The Trustees agreed no hearing was necessary and Mr. Whidden will notify the ODLC.

Public Comments: none

Payments: Don Pence made a motion to approve and pay Charges 1-2023 through 55-2023 and pay warrants 25073 through 25076. Neil Rhoades seconded the motion and the motion passed unanimously.

Adjournment: There was no further business and the meeting adjourned at 10:5 a.m. on a motion and second by Don Pence and Neil Rhoades. The next regularly scheduled meeting will be held on Tuesday, March 14, 2023 at 10:00 a.m. in the Township Building.

ABSENT

Thomas N. Mercer

Donald D. Pence

Neil E. Rhoades

William B. Whidden, Fiscal Officer

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All formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption or resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.