

**MINUTES**  
**CONCORD TOWNSHIP BOARD OF TRUSTEES**  
**REGULAR SESSION**  
**November 14, 2023**

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The Concord Township Board of Trustees met in Regular Session at 10:00 a.m. on Tuesday November 14, 2023. Trustee Don Pence called the meeting to order and led the Pledge of Allegiance, Trustee Neil Rhoades, Tom Mercer and Fiscal Officer Bill Whidden were present, as was Road Superintendent Brandt Miller.

**Minutes:** Tom Mercer made a motion to approve the Minutes of the regular meeting held on October 10, 2023 and was seconded by Neil Rhoades.

**Guests:** Jillian Rhoades, City Engineer for the City of Troy and Assistant Engineer Christy Butera attended at the invitation of the Trustees to discuss the upcoming waterline improvements scheduled for maple Street. Also attending was Rob Byrer, representing the primary contractor, Ranger Earth Works. Ms. Butera explained that multiple water line breaks have occurred in the recent past, necessitating the repair. Mr. Pence expressed the Township's concern regarding the "patch" to be made following the repair. The Township completed repaving of Maple Street 2 years ago and requests the City approve the complete repaving following the repairs. Ms. Rhoades committed to requesting a bid change from the contractor to reflect this request and was confident the City would approve. Mr. Byrer expects this work to be completed in the spring of 2024.

**Fiscal Officers Report:** Bill Whidden

- Distributed copies of the Payment Register;
- Provided copies of the October 31, 2023 Fund and Revenue Status Reports;
- Circulated the reconciled Bank Statement of October 31, 2023 for Trustee signatures;
- Presented Resolution 2023-07 to Amend the 2023 Permanent Appropriations for approval. This change completes the Township use of funds provided under the American Rescue Plan.
- Presented PO 16-2023 for signature in the amount of \$49,895.00 to Dave Arbogast Ford for the purchase of a 2023 Ford F250 PU.

**Communications:** The Trustees reviewed all of the items listed on the Agenda.

**Road Superintendent:** Brandt Miller submitted his report in writing.

- Reported the Ford F250 has been purchased. The bedliner has been sprayed and a back-window protector has been installed. Commercial Communications has installed the CB radio and the Miami County Highway Department sign shop completed door logos for the truck.
- Leaf season is well underway and on schedule.

**Business:**

A. Open Items:

- Concord Debris Management Plan –
- Update Policy and Procedure Manual-
- Mr. Pence thanked Mr. Miller on his work in finding the 2023 Ford F-250 and remarked on the excellent trade in value received on the 2008 truck. He expressed on behalf of the Trustees the importance of working with local businesses when practical.
- The Sheriff's Department has followed up on a complaint regarding 2273 Monroe-Concord and Jackson Bennett of the Miami County Zoning Department has sent a certified letter to the property owner to request compliance with zoning regulations.

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- Mr. Rhoades reported on a previous complaint regarding 2240 Fiesta Drive. The homeowner has been working to clean up the property and no further action is required at this time

**New Business:**

- A. Mr. Miller presented the proposed Cintas contract to begin January 1, 2024 and to extend for 3 years. He explained there are modest price increases but recommended approval. Mr. Mercer made a motion to approve the contract and was seconded by Mr. Rhoades. The motion was approved unanimously.
- B. Maple Street Waterline Improvements (see Guest comments)
- C. The County has approved the extension of Fiesta Drive and the Township is now responsible for maintenance of the road.
- D. Mr. Pence reported on the recent traffic study completed on Barnhart Road and noted they were no recommendations for a change in the speed limits.
- E. The 2024 OTA Winter Conference is scheduled of February 7-9. Mr. Pence, Mr. Rhoades and Mr. Miller will attend and Mr. Miller will extend an invitation to Road Crew members, Jeff Davis and Logan Magoto.

**Public Comments:** none

**Payments:** Don Pence made a motion to approve and pay Charges 416-2023 through 466-2023 and warrant 025083. Neil Rhoades seconded the motion and the motion passed unanimously.

**Adjournment:** There was no further business and the meeting adjourned at 10:58 a.m. on a motion by Don Pence and second by Tom Mercer. The next regularly scheduled meeting will be held on Tuesday, December 12, 2023 at 10:00 a.m. in the Township Building.

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Thomas N. Mercer

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Donald D. Pence

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Neil E. Rhoades

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William B. Whidden, Fiscal Officer

All formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption or resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.