

**MINUTES**  
**CONCORD TOWNSHIP BOARD OF TRUSTEES**  
**REGULAR SESSION**  
**MAY 27, 2020**

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The Concord Township Board of Trustees met in Regular Session at 10:00 a.m. on Wednesday, May 27, 2020. Tom Mercer called the meeting to order and led the Pledge of Allegiance. Trustees Tom Mercer, Neil Rhoades, and Don Pence were present as was Fiscal Officer Bill Whidden.

**Minutes:** Don Pence made a motion to approve the Minutes of May 13, 2020 and was seconded by Neil Rhoades.

**Guests:**

1. Captain Tom Wheeler from the Sheriff's Department attended.

**Fiscal Officer's Report:** Bill Whidden

- Provided current Fund and Revenue Status Reports as well as the payment register;
- Received notification from the Auditor of State that when SB 310 is approved sample language for a resolution on Coronavirus Aid would be provided.
- Work on the preliminary tax budget continues and is expected to be presented at the next Board meeting.
- Reported that The Bureau of Workers Compensation sent 5 dozen cloth facemasks for use by township employees.

**Communications:** The Trustees reviewed all of the items listed on the Agenda.

**Road Superintendent:** Brandt Miller

Brandt submitted the following report in writing

- Roadside trash pickup has been completed.
- First round of mowing has been completed.
- Catch basins are being inspected and cleaned as needed.
- Fresh mulch was put down at the Eldean and Barbie Parks for the Memorial Day weekend.
- Restocked DuraPatcher gravel in anticipation of beginning durapatching in the coming weeks.
- The leaf machine fan has been delivered to Lcal for balancing.

**Old Business:**

A. Open Items:

- Concord Debris Management and Disaster Recovery Plan – No comment
- Boone Creek Flooding (April 29, 2019 Minutes) – No Comment
- Township Land and Building at 2678 State Route 718
- Ziegenfelder Ditch – No comment
- Eric Davis “easement for Thomas Cemetery” No comment
- Shenandoah Entrance Sign:

Assistant Prosecuting Attorney Chris Englert delivered Miami County Prosecutor Anthony Kendall's legal opinion that a sign may only be placed within the Shenandoah Drive Public Right of Way with permission of the Board of Miami County Commissioners.

Mr. Ken Donahue of 2070 Woodstock Dr., Troy, Ohio discussed briefly the history of the sign and suggested the sign be moved back from its original position by 5 feet and electricity be provided for lighting at night.

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Sheila Knapke of 2175 Seneca Dr., Troy, Ohio asked what next steps should be taken and Mr. Mercer and Mr. Englert both recommended speaking with the County Department of Development.

**New Business:**

- A. Covid-19 plan of action: Mr. Mercer presented a five-step plan for all township employees to follow.
1. Immediately upon arriving at work take your temperature. Employees are not to work if temperature is over 100 degrees.
  2. Social distancing (6ft.) should be maintained whenever possible, except in an emergency. Face covering should be worn whenever 6 ft. of social distancing is not possible.
  3. No more than one employee per township vehicle, except in an emergency.
  4. All high touch areas of workspaces, equipment, and township building door handles are to be sanitized daily.
  5. Employees are to wash their hands, or use hand sanitizer as frequently as possible.
- B. Tom Mercer received a complaint regarding an abandoned swimming pool on Spruce St., as a possible breeding ground for mosquitos. He filed a written request with the health department to investigate.

**Public Comments:**

none

**Payments:** Neil Rhoades made a motion to approve and pay Charges 178-200 through 204-2020. Don Pence seconded the motion.

At 10:54 Tom Mercer made the following motion: Pursuant to Ohio Revised Code section 121.22(G)(2), the Board enters into executive session to consider the sale or other disposition of unneeded, obsolete, or unfit-for-use property, to-wit: township owned property on State Route 718, in accordance with Ohio Revised Code 505.10 as premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest. The motion was seconded by Neil Rhoades. The board came out of executive session at 11:12 with no action taken.

**Adjournment:** There was no further business and the meeting adjourned viva voce at 11:13 a.m. The next meeting will be held on Wednesday, June 10, 2020 at 10:00 a.m. in the Township Building.

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Thomas N. Mercer

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Neil E. Rhoades

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Donald D. Pence

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William B. Whidden, Fiscal Officer

All formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption or resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.