

MINUTES
CONCORD TOWNSHIP BOARD OF TRUSTEES
REGULAR SESSION
DECEMBER 31, 2019

The Concord Township Board of Trustees met on Tuesday, December 31, 2019. Bill Whidden called the meeting to order at 10:00 a.m. and led the Pledge of Allegiance. Trustees Bill Whidden, Don Pence, and Tom Mercer were present. Road Superintendent Neil Rhoades and Fiscal Officer Pat Quillen were also present.

Minutes: Don Pence made a motion to approve the Minutes of December 11, 2019 and was seconded by Tom Mercer. All three Trustees signed the Minutes indicating acceptance.

Guests:

1. Sgt. Randy Slusher from the Miami County Sheriff's Office stated that he had nothing important to report. Tom Mercer thanked the Sheriff's Office for their swift response after the Shenandoah sign was damaged by a vehicle. Sgt. Slusher stated that the deputies have been spending more time in the plats. He also commented that New Year's Eve traffic has diminished since he began his law enforcement career.
2. Maurice Heffner, Jr. of 1745 Washington Bend Court came to express his appreciation for all the years Neil Rhoades has served the Township. Junior Heffner said that he and his father sold International Harvester trucks many years ago and Neil used to come into their office.
3. Larry Morrow of 3300 Washington-Concord Road stated that he has heard the Trustees are considering the sale of the land that he farms at 2678 State Route 718. He is still interesting in farming the land next year. Bill Whidden reviewed recent events and told Larry Morrow that if the Trustees decide to sell any land, it would be done by auction or sealed bid. Tom Mercer stated that there is a lot of work to be done and a sale is not imminent. Don Pence asked Larry Morrow for the date by which he would need an answer about farming in 2020 and Larry Morrow replied that he would need to know before March 15. Don Pence promised to have an answer to him by then. Larry Morrow noted that 2019 was a terrible year due to the constant and heavy rains in the spring. He was not able to plant the corn he had planned, but planted a cover crop of oats. The Trustees took his telephone number and will contact him.

Clerk's Report: Pat Quillen

- Distributed copies of the December Receipt and Payment Registers;
- Provided the December 30, 2019 Fund Status Report;
- Reported that the Audit of 2018 and 2019 has been assigned to Perry & Associates in Marietta, Ohio and they submitted a Request for Proposal in the amount of \$5,400.00
- Received the Ohio Township Association Risk Management Authority 2020 Premium Notice in the amount of \$7,044.00 and prepared a warrant for signatures this morning

Communications: The Trustees reviewed all of the items listed on the Agenda. Tom Mercer kept the Ohio Township Association *Grassroots Clippings* newsletter. The letter from the Miami County Coroner regarding reimbursement for indigent burials will be filed. No other items required action and none was retained.

Road Superintendent: Neil Rhoades

- Reported that the staff has collected 15 Christmas trees and some amount of leaves and brush
- Received notice that insurance will cover the cost to repair the damaged garage door, less the \$1,000.00 deductible. Dayton Door Sales gave an estimate of \$2,200.00 and gave a three- to four-week window for the repairs. It is not currently operable.

Bill Whidden noted the retirement of Jake Heffner at the end of work today. Jake began work here in April of 2009 and has been a great addition to the crew.

Old Business:

- A. Street Lighting on Conwood Drive: Tom Mercer followed up extensively on the inquiry from a resident of Conwood Drive. After giving the resident the findings of his research, she stated that the process may be more than they want to undertake and that she and her husband might install a light in their own yard.
- B. Open Items:

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- Concord Debris Management Plan: The Trustees agreed to add “and Disaster Recovery Plan” to the title of this matter. Don Pence stated that he wants to draft a plan to cover the total issue.
- Creekwood Flooding (April 29, 2019 Minutes)
- 859 Westwood Road Flooding – City of Troy Follow-Up
- Township Land & Building at 2678 State Route 718: The Miami County Prosecutor’s Office will be contacted soon to ask for guidance on this matter
- Pine Street Flooding (March 13, 2019 Minutes): Neil Rhoades reported that Dan Baker, P.E. from the Miami County Engineer’s Office submitted drawings that showed most of the problems are on private property. It is now up to the property owners to decide their next step. It is possible that the Township could provide a little grading later. This issue was closed until further notice.
- Personnel Policies & Procedures Manual updates: The job descriptions, vacation leave, and other recent changes have been integrated. Pat Quillen is presently restructuring the Table of Contents.
- Ziegenfelder Ditch: Don Pence believes that the Board needs to decide whether or not to push for a Petition Ditch in that drainage area.
- Dayton Power & Light West Milton-Eldean Transmission Line Project: Don Pence noted that the Trustees need to follow the information and meetings that are held regarding this issue.

New Business:

- A. Resolution 2019-12 To Authorize an Interfund Transfer in 2020 from the General Fund to the Road & Bridge Fund for an amount to not exceed \$50,000.00: Don Pence made a motion to adopt the Resolution and was supported by Tom Mercer. All three Trustees signed affirmatively.
- B. Resolution 2019-13 Setting Forth the Conditions for the Payment of Accrued and Unused Sick and Vacation Leave to Neil Rhoades was sponsored by Bill Whidden and seconded by Tom Mercer. There was no discussion and all three Trustees signed in favor of adoption.

Guests: Tom Mercer introduced the new member of the staff, Jeff Davis, to those in attendance.

Payments: Bill Whidden made a motion to approve and pay Charges 406- through 441-2019 and Warrants 24978 and 24984. Don Pence seconded the motion and the Trustees signed the Warrants.

Oath of Office: Pat Quillen administered the Oath of Office to newly-elected Trustee, Neil Rhoades.

Adjournment: There was no further business and the meeting adjourned at 10:31 a.m. on a motion and second by Bill Whidden and Tom Mercer. The next meeting will be held on Wednesday, January 8, 2020 at 10:00 a.m. in the Township Building.

Bill Whidden

Donald D. Pence

Thomas N. Mercer

Patricia M. Quillen, Fiscal Officer

All formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption or resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.