

MINUTES
CONCORD TOWNSHIP BOARD OF TRUSTEES
REGULAR SESSION
DECEMBER 11, 2019

The Concord Township Board of Trustees met at 10:00 a.m. on Wednesday December 11, 2019. Bill Whidden called the meeting to order and led the Pledge of Allegiance. Trustees Tom Mercer, Bill Whidden, and Don Pence were present. Fiscal Officer Pat Quillen and Road Superintendent Neil Rhoades were also present.

Minutes: Don Pence made a motion to approve the Minutes of November 27, 2019 and was seconded by Tom Mercer. All three Trustees signed the Minutes indicating acceptance.

Guests: Capt. Tom Wheeler from the Miami County Sheriff's Office provided a copy of the list of calls received between November 12 and December 11, 2019. Bill Whidden asked about the reported break-ins and Capt. Wheeler replied that there is no pattern seen, so the Sheriff believes that they are just incidental. Tom Mercer asked about the person who knocked over the Shenandoah neighborhood sign and said that the homeowners may want to pursue damages from the offender's insurance. Capt. Wheeler will look into the man's insurance coverage information and advise Tom Mercer.

Clerk's Report: Pat Quillen

- Distributed copies of the November Receipt and Payment Registers and the December Receipt and Payment Registers;
- Provided the December 11, 2019 Fund Status Report;
- Circulated the November 30, 2019 Reconciled Bank Statement for Trustee signatures;
- Submitted an application to the Ohio Board of Embalmers and Funeral Directors for reimbursement of the September, 2019 indigent cremation. The supporting documents must be submitted as scanned attachments to the electronic application, so Mikel Brown from Washington Township sent the application.

Communications: The Trustees reviewed all of the items listed on the Agenda. The Troy Fire Department Report for November and the annexation documents regarding 2765 McKaig Road and 2811 State Route 718 will be filed. The Trustees noted the date and time of the Open House for Troy Mayor Mike Beamish from the invitation that was received. None of the other items required action and none was retained.

Road Superintendent: Neil Rhoades reported on the following issues:

- Christmas Tree Collection: Miami County Sanitary Engineering will be recycling trees at no charge again this year. The Trustees agreed to have the Township staff pick them up until January 17, 2020. A message will be sent to the News Bulletin subscribers.
- Leaf Pick-Up: The crew should be finished today or tomorrow morning. They will then remove the collection box from one of the trucks tomorrow afternoon. They plan to do one final round Friday.
- Jeff Davis started work on December 2 and seems to be doing well. On a recent rainy day, Brandt Miller took him out on the route he will cover when the snow falls.

Old Business:

- A. Debris Management: Don Pence expressed his desire to put a plan together in the near future. Since the land at 2678 West State Route 718 will not be needed for storage of storm debris, the issue of the sale of some or all of that land came up. Bill Whidden removed himself from this discussion since he will not be voting on the final disposition.

MINUTES
CONCORD TOWNSHIP BOARD OF TRUSTEES
REGULAR SESSION
DECEMBER 11, 2019

- B. 2678 West State Route 718: Tom Mercer spoke with Ron Jackson from Miami County Public Health about how much land would be required for a septic system if the old Township Building were to be used for another purpose or sold. Ron Jackson stated that there is a member of their staff who could come out to the property and assess the situation and make recommendations. There are many factors to consider regarding use of the building. Neil Rhoades will call the Health District and ask if that person could come out and evaluate the needs.
- C. Stormwater Management Plan: Tom Mercer attended the meeting last week sponsored by the Miami Soil & Water Conservation District. The current Five-Year Plan has ended and Kreig Smail is waiting for directions from the State to begin drafting a new plan. Barring any big changes from the EPA, the new plan should probably not change significantly from the prior one. Additionally, Tom Mercer received an invoice from MS&WCD for \$814.18 for postcards that were mailed to Concord Township residents. He was not notified that the Township would be billed, but the cards were mailed in accordance with the Plan in place at the time. The Annual Stormwater Report is due in February and Tom Mercer will complete his portion with information he gets from Neil Rhoades.

New Business:

- A. Purchase Order 16-2019 to the Treasurer of Ohio for Audit Fees in the amount of \$12.30 related to the IPA Quality Review for the outside audit of 2018 and 2019 was presented. Pat Quillen reported that there was no prior notice that this charge would be assessed, so a Then-and-Now Purchase Order was prepared. Don Pence made a motion to approve the P.O. and was seconded by Tom Mercer. All three Trustees signed in favor.
- B. Resolution 2019-11 To Establish the 2020 Temporary Appropriations was sponsored by Bill Whidden and supported by Don Pence. The Trustees voted unanimously in favor by signature.
- C. Miami Valley Lighting: Bob Stallman from the DP&L subsidiary sent a message noting an error in the pricing of 30' Spun Aluminum Poles on the contract signed in May. He attached an amended Monthly Charge List showing an increase of \$.38 per pole per month from 2020 to 2022 and an increase of \$.40 in 2023 and 2024. No action was required and the correction was noted and will be filed.
- D. Street Lighting on Conwood Drive: Tom Mercer reported that a resident of Conwood Drive called the office to inquire about street lighting. Tom Mercer returned her call and told her how the street lighting assessments are made. Pat Quillen reported that the 21 lots in Swailes Run pay between \$150 and \$160 per year for their lighting. Tom Mercer made contact with Bob Stallman at Miami Valley Lighting and was told there are many factors to consider before a cost estimate could be given (e.g., underground lines, above ground lines, pole types, etc.). There would be some significant costs for installation that wouldn't be recovered by special assessments for quite some time. Bill Whidden suggested that the caller poll the neighborhood and have a vast majority agree to the establishment of a Lighting District. Tom Mercer will contact Robin Livesay at Miami Valley Lighting for additional information if the Conwood Drive residents decide they want to move forward.
- E. Unfinished Business: Tom Mercer asked that everyone review their files and notes and look for unfinished "to do" items and bring them up at the December 31, 2019 meeting.

Guests: None

Payments: Bill Whidden made a motion to approve and pay Charges 391- through 405-2019 and Warrants 24975 and 24977. Tom Mercer seconded the motion and the Trustees signed the Warrants.

MINUTES
CONCORD TOWNSHIP BOARD OF TRUSTEES
REGULAR SESSION
DECEMBER 11, 2019

Adjournment: There was no further business and the meeting adjourned at 10:47 a.m. on a motion and second by Bill Whidden and Tom Mercer. Because Christmas falls on the next regular meeting date, the next meeting will be postponed one week and held on Wednesday, December 31, 2019 at 10:00 a.m. in the Township Building.

Thomas N. Mercer

Bill Whidden

Donald D. Pence

Patricia M. Quillen, Fiscal Officer

All formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption or resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.