

MINUTES
CONCORD TOWNSHIP BOARD OF TRUSTEES
REGULAR SESSION
NOVEMBER 13, 2019

The Concord Township Board of Trustees met at 10: 00 a.m. on Wednesday November 13, 2019. Bill Whidden called the meeting to order and led the Pledge of Allegiance. Trustees Bill Whidden, Don Pence, and Tom Mercer were present. Fiscal Officer Pat Quillen and Road Superintendent Neil Rhoades were also present.

Minutes: Don Pence made a motion to approve the Minutes of October 23, 2019 and was seconded by Tom Mercer. There was no discussion and all three Trustees signed the Minutes indicating acceptance.

Guests: Miami County Sheriff Dave Duchak distributed copies of the October 1 – November 13 Law Total Incident and Total Traffic Citation Reports for the Trustees to review. He noted the number of school bus passing violations. In response to a question from Bill Whidden, Sheriff Duchak reported that his Office is working with state, local, and Federal agencies on the drug problems.

Clerk's Report: Pat Quillen

- Distributed copies of the October Receipt and Payment Registers and the November Receipt and Payment Registers;
- Provided the November 12, 2019 Fund Status Report;
- Circulated the October 31, 2019 Reconciled Bank Statement for Trustee signatures;
- Reported that she has started work on the 2020 Revenue Budget and Temporary Appropriations

Communications: The Trustees reviewed all of the items listed on the Agenda. The Troy Fire Department report for October will be filed. Tom Mercer plans to attend the Miami County Zoning Commission Public Hearing on the rezoning of 2026 Swailes Road. The emails regarding the street light outages in Shenandoah and the installation of overhead lines there will be filed, as will the copy of the letter that the Kraus Lake Association, Inc. sent to its neighbors. None of the other items required action and none was retained.

Road Superintendent: Neil Rhoades

- Reported that the lane striping of Merrimont Drive at Swailes Road and Hickory Lane at its Peters Road terminus has been completed;
- Stated that the crew was doing well with leaf collection until the snow fell Monday night and Tuesday morning, so the leaves are now frozen to the ground with snow on top. He hopes to have them thaw out later in the week.;
- Has leaf boxes on two of the dump trucks, so only one was available to spread salt yesterday morning, but all three trucks were able to plow.

Old Business:

- A. Parking Resolution: The Trustees reviewed the proposed Resolution presented by Tom Mercer at the last meeting. Don Pence made a few modifications and they went over the language again. With only one minor change made, the Trustees agreed to adopt the most recent version at the next meeting. Pat Quillen will prepare a Resolution.
- B. Boone Creek: Neil Rhoades, Don Pence, and Bill Whidden walked the eastern creek bank after the last meeting and observed three blockages that could possibly impede water flow. They agreed it was good to see the site. They also agreed to continue discussion on this issue to look for a workable solution.
- C. Debris Management: Tom Mercer made contact with the Miami County Commissioners. The current County plan identifies sites for debris storage, but has no agreements in writing. A meeting will be

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scheduled soon with the new Emergency Management Agency Director to address this issue and the County Commissioners will let the Township Trustees know the date and time.

- D. 2678 State Route 718: Don Pence made a motion to table this issue and was seconded by Bill Whidden. All three members voted in favor. Don Pence will advise when the matter should be put back on the Agenda.
- E. Elections: Tom Mercer congratulated Bill Whidden and Neil Rhoades on their recent elections to Fiscal Officer and Trustee, respectively.

New Business:

- A. Vacation Leave for Employees: With the hiring of a new employee coming up, the issue of vacation leave was reviewed. After some discussion, the Trustees asked Pat Quillen to draft a Resolution to Amend the Personnel Policies and Procedures Manual to reflect that the accrual of vacation will begin with the first pay period. One week of vacation could be taken after the probationary period of six months, but two weeks would accrue over the course of the first full year of employment. It will be prepared for the next meeting.
- B. Payout of Accumulated Leave: In response to an inquiry from Bill Whidden, the Miami County Prosecutor's Office sent a letter stating that the Board can pay out accumulated leave at such time as it deems reasonable. The Prosecutor's Office recommended that a Resolution be passed in 2019 setting forth the number of hours of sick and/or vacation leave that has been accumulated, the wage rate at which compensation will be paid, the total amount to be paid, and the date that it will be paid. Such a Resolution will be drafted for Trustee signatures.
- C. Golf Cart: Tom Mercer received a telephone call from a resident asking about the use of a "street legal" golf cart. The Miami County Sheriff's Office stated that the township would have to pass a Resolution to permit that use and noted that the Ohio Revised Code allows golf carts only on roads that have a posted speed of 35 MPH or less.

Guest Comments: None

Payments: Bill Whidden made a motion to approve and pay Charges 331- through 363-2019 and Warrants 24969 through 24972. Tom Mercer seconded the motion and it passed without further discussion. The Trustees signed the Warrants.

Adjournment: There was no further business and the meeting adjourned at 10:50 a.m. on a motion and second by Bill Whidden and Don Pence. The next meeting will be held on Wednesday, November 27, 2019 at 10:00 a.m. in the Township Building.

Bill Whidden

Donald D. Pence

Thomas N. Mercer

Patricia M. Quillen, Fiscal Officer

All formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption or resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.