

MINUTES
CONCORD TOWNSHIP BOARD OF TRUSTEES
REGULAR SESSION
MAY 22, 2019

The Concord Township Board of Trustees met on Wednesday May 22, 2019. Bill Whidden called the meeting to order at 10:00 a.m. and led the Pledge of Allegiance. Trustees Tom Mercer, Bill Whidden, and Don Pence were present. Fiscal Officer Pat Quillen and Road Superintendent Neil Rhoades were also present.

Public Hearing on 2020 Tax Budget: Bill Whidden opened the floor to discussion of the Township's Tax Budget for 2020. There were no comments nor questions and the hearing was closed. The Budget will be adopted at the meeting on June 12, 2019.

Minutes: Tom Mercer made a motion to approve the Minutes of May 8, 2019 as distributed. Don Pence seconded the motion. Don Pence and Tom Mercer signed the Minutes, but Bill Whidden abstained since he had been absent that day.

Guests: None

Clerk's Report: Pat Quillen

- Distributed copies of the May Receipt and Payment Registers
- Provided the May 21, 2019 Fund Status Report

Communications: The Trustees reviewed all of the items listed on the Agenda. None of the items required action and none was retained.

Road Superintendent's Report: Neil Rhoades

- Reported that the lot in the 1900 block of Barnhart Road (near Swailes Road) was mown two days after he contacted the owner by phone.
- Received a request from Staunton Township for help with patching four holes in their roads. He stated that it takes two men to run the Dura-Patcher. He will go out to look at the areas and estimate the time, materials, and manpower needed.
- Reported that a tree went down on Peebles Road last Sunday. Brandt Miller went out in the backhoe and pushed it off the road. Neil Rhoades has contacted a tree company to take it out and will meet with them this coming Friday. Tom Mercer said that Brandt Miller did a good job and handled the situation well.
- Met with Christine Vogel at 450 Swailes Road regarding drainage. She knows that the Township would like to extend the storm sewer pipe in the right of way by ten feet and surround the outlet with rip rap. She has no objection.
- Don Pence stated that he has not had a reply from Denlinger Construction regarding efforts to get permission to clean out some debris from Boone Creek near the intersection of Swailes Road and Creekwood Drive.
- Don Pence asked the status of the new truck. Neil Rhoades contacted the vendor a few weeks ago regarding a delivery date and he expects it will be soon.

Old Business:

- A. Commercial Parking: Don Pence distributed copies of a revised draft of the proposed policy. There was some discussion regarding boats and other recreational vehicles, weights of trucks, the 72-hour limit, and other issues. Don Pence will incorporate the matters discussed this morning into a new draft and submit it to the Miami County Prosecutor's Office for approval with an eye toward possible adoption at the next meeting.

MINUTES
CONCORD TOWNSHIP BOARD OF TRUSTEES
REGULAR SESSION
MAY 22, 2019

-
- B. Credit Card Policy – New Requirements: Don Pence received a draft Resolution from Miami County Prosecutor’s Chief Civil Assistant Chris Englert. Action on it was postponed at the last meeting due to Bill Whidden’s absence, but he has since had an opportunity to review the Policy. Don Pence made a motion to move forward with the Credit Card Policy and was supported by Tom Mercer. All three members of the Board were in agreement. Pat Quillen will have a Resolution ready for signatures at the next meeting. Don Pence asked if these revised regulations should be included in the Personnel Policies and Procedures Manual. It was noted that the previous Resolution on this issue was not included and that the policy does not affect all personnel, so it will remain only in the Resolutions Book.
- C. Miami Valley Lighting Street Lighting Contract: Bill Whidden was able to review the proposal from Miami Valley Lighting last week. He made a motion to sign the contract for the period of January 1, 2020 through December 31, 2014. He was seconded by Tom Mercer. Discussion: Don Pence asked if the contract should be reviewed by the Miami County Prosecutor’s Office. It was decided that this is a renewal of the previous contract with a few changes and that timely execution of the contract would permit Miami Valley Lighting to take advantage of rebates on light fixtures. With that, the roll was called on passage to the motion: Bill Whidden – Aye; Don Pence – Aye; Tom Mercer – Aye. The contract will be mailed to Miami Valley Lighting.

New Business:

- A. Miami County Council: Bill Whidden will attend the meeting on June 5, 2019
- B. Flooding along State Route 718: Don Pence would like to explore the possibility of a ditch petition with the Miami County Engineer’s Office to address flooding just east of the Stonebridge Meadows development on State Route 718. Tom Mercer expressed concern about the large number of areas that are being flooded these days and the ineffectiveness of retention and detention ponds that are put in place when housing developments are built.

Guest Comments: None

Payments: Bill Whidden made a motion to approve and pay Charges 123- through 130-2019 and Warrants 24889 through 24894. Tom Mercer seconded the motion and the Warrants were signed by the Trustees.

Adjournment: There was no further business and the meeting adjourned at 10:50 a.m. on a motion and second by Tom Mercer and Don Pence. The next meeting will be held on Wednesday, June 12, 2019 at 10:00 a.m. in the Township Building.

Donald D. Pence

Thomas N. Mercer

Bill Whidden

Patricia M. Quillen, Fiscal Officer

All formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption or resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.