

MINUTES
CONCORD TOWNSHIP BOARD OF TRUSTEES
REGULAR SESSION
MAY 8, 2019

The Concord Township Board of Trustees met at 10:00 a.m. on Wednesday May 8, 2019. Don Pence called the meeting to order and led the Pledge of Allegiance. Trustees Don Pence and Tom Mercer were present, but Bill Whidden was absent. Road Superintendent Neil Rhoades and Fiscal Officer Pat Quillen were also present.

Minutes: Don Pence made a motion to approve the Minutes of April 24, 2019 as distributed. Tom Mercer seconded the motion and both Trustees signed the Minutes in favor of approval.

Guests:

1. Rhonda Clemens from First Financial Bank came to ask the Trustees to sign forms to amend the current Depository Agreement. First Financial Bank participates in the Ohio Pooled Collateral Program to cover deposits in excess of the \$250,000 maximum covered by the FDIC. This change was overlooked in the transition from MainSource Bank last year. Don Pence and Tom Mercer signed the documents.
2. Troy Fire Chief Matt Simmons and Assistant Chief Gary Stanley attended. Chief Simmons described the Department's workforce development program and distributed brochures for the Apprenticeship Program which is targeting high school students and returning military. Chief Simmons is available to do presentations to groups on the program. Chief Simmons also distributed copies of the April Incident Report and Don Pence noted that Concord Township is staying a little below average in calls.
3. Bob Stallman from Miami Valley Lighting distributed copies of their Street Lighting Renewal Proposal. The existing agreement expires at the end of 2020, but Miami Valley Lighting is asking to terminate that agreement and replace it with one that calls for the replacement of all High Pressure Sodium (HSP) and Mercury Vapor (MV) fixtures with LED fixtures. He described the benefits of LEDs including reduction in energy costs, fewer maintenance calls, and better lighting. If the Trustees sign the new contract, Miami Valley Lighting will be able to take advantage of the DP&L Energy Rebates program currently in place. Miami Valley Lighting will absorb all the replacement cost of changing Mercury Vapor to LED, but is asking for a 6% contribution to convert the High Sodium Pressure lamps to LED, for a one-time change out fee of approximately \$1,015. The Trustees will take the issue under advisement and will contact Bob Stallman in the near future. In a related issue, Tom Mercer thanked Bob Stallman for Miami Valley Lighting's quick responses to reports of street light problems.
4. Scott Urick of 859 Westwood Road told the Trustees that he met with Neil Rhoades regarding standing water in his yard. His property backs up to the Hawk's Nest subdivision, part of the City of Troy. He stated that his yard collects water that runs off that development, but its retention pond is dry much of the time. Tom Mercer offered to come out and visit the site and then call the City of Troy Engineering Department to see if anything can be done.

Clerk's Report: Pat Quillen

- Distributed copies of the April and May Receipt and Payment Registers
- Provided the May 7, 2019 Fund Status Report
- Circulated the reconciled Bank Statement of April 30, 2019 for Trustee signatures

Communications: The Trustees reviewed all of the items listed on the Agenda. The copy of the letter to the Creekwood property owners affected by development at 1823 Peters Road will be filed, as will the e-mails received and sent on various other issues. None of the other items required action and none was retained.

Road Superintendent's Report: Neil Rhoades

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- Will call the County Engineer today to let them know the Township will participate in the 2019 Paving Program;
- Has been mowing regularly;
- Is still repairing tiles and plans dig up a section on Rockingham Drive on May 13 for one;
- Had Logan Magoto start the summer season on May 6 and Jackson Shuman will probably begin June 3;
- Reported that the April Brush Pick-Up lasted 3½ days and more than 30 loads were collected.

Old Business:

- A. Commercial Parking: Tom Mercer researched various policies and recommended that two elements be added: the specification of a vehicle weight of one ton or more and a time limit of 72 consecutive hours for a vehicle to be parked on the street. There was some discussion of the terms “actively loading or unloading”. Don Pence drafted a new Resolution to incorporate those changes, and will have a final draft ready to send to the Miami County Prosecutor’s Office by the next meeting.
- B. Personnel Policies and Procedures Manual: Has been amended to include Job Descriptions and the Cell Phone Safety Policy. Revised copies will be made available to all employees.

New Business: None

- A. Credit Card Policy – New Requirements: Don Pence received a draft Resolution from Miami County Prosecutor’s Chief Civil Assistant Chris Englert. Because Bill Whidden was absent, Don Pence made a motion to postpone discussion of the issue until the next meeting. Tom Mercer supported the motion and it carried without opposition. Since this Credit Card Policy will become a part of the Personnel Policies and Procedures Manual, Don Pence asked that the printing of that document be postponed.
- B. 2020 Budget – First Draft: Don Pence and Tom Mercer were both able to review the Budget and are willing to move forward with the Public Hearing. Pat Quillen will publish the Legal Notice in the Troy Daily News prior to the May 22 meeting.
- C. Weeds and Tall Grass: Don Pence received a call from a resident on Barnhart Road regarding the weeds on the vacant lot next to him. Pat Quillen and Neil Rhoades will make contact with the owner and begin the Weed Letter process if necessary.

Guest Comments: None

Payments: Don Pence made a motion to approve and pay Charges 112- through 122-2019 and Warrants 24877 through 24888. Tom Mercer seconded the motion and the Warrants were signed by both Trustees.

Adjournment: There was no further business and the meeting adjourned at 11:23 a.m. on a motion and second by Tom Mercer and Don Pence. The next meeting will be held on Wednesday, May 22, 2019 at 10:00 a.m. in the Township Building.

Donald D. Pence

Thomas N. Mercer

ABSENT

Bill Whidden

Patricia M. Quillen, Fiscal Officer

All formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption or resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.