

**MINUTES**  
**CONCORD TOWNSHIP BOARD OF TRUSTEES**  
**REGULAR SESSION**  
**JANUARY 2, 2019**

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The Concord Township Board of Trustees held their reorganizational meeting Wednesday January 2, 2019 at 10:00 a.m. Fiscal Officer Pat Quillen called the meeting to order and led the Pledge of Allegiance. The roll was called: Bill Whidden, Don Pence, and Tom Mercer were all in attendance. Road Superintendent Neil Rhoades was also present.

**2019 Chairman:** Pat Quillen asked for nominations for Chairman. Tom Mercer nominated Bill Whidden and Don Pence supported the motion. There was no discussion and all three members voted in favor.

**2019 Vice Chairman:** Bill Whidden nominated Don Pence to be Vice Chair. Tom Mercer seconded the nomination and the Trustees voted unanimously in favor.

**Minutes:** Tom Mercer made a motion to approve the Minutes of December 26, 2018 as distributed. Don Pence seconded the motion. Tom Mercer and Don Pence signed the Minutes, but since Bill Whidden had been absent from that meeting, he abstained.

**Guests:** None

**Fiscal Officer's Report:** Pat Quillen

- Distributed copies of the December 2018 Receipt and Payment Registers
- Provided the December 31, 2018 Fund Status Report
- Circulated the December 31, 2018 reconciled Bank Statement for Trustee signatures
- Passed out copies of the final 2018 Revenue Status and Appropriation Status Reports and invited the Trustees to ask questions after they have had time to review the information
- Will begin working on the 2019 Permanent Appropriations and hopes to have a first draft at the February 13 meeting. Don Pence and Neil Rhoades will review the Capital Plan far enough in advance to provide input in a timely manner

**Communications:** The Trustees reviewed the items listed on the Agenda. No action was required and none was retained.

**Road Superintendent's Report:** Neil Rhoades

- Has been out picking up Christmas Trees
- Is clearing the ditches of corn and bean stubble
- Will continue to collect leaves and brush until they have to put salt on the trucks

Bill Whidden reported receipt of a complaint on his message machine from a resident on Maple Street who has water in her ditch. He went out to view the property and returned her call, but there was no answer and he didn't hear anything after that.

**Old Business:** None

**New Business:**

- A. Set Township meeting day and time: Bill Whidden made a motion to meet on the second Wednesdays in February and March and then meet on the second and fourth Wednesdays in April through December, with all meetings to begin at 10:00 a.m. Tom Mercer supported the motion and all members voted in favor.

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- B. Committee Appointments: To expedite to process, Bill Whidden offered a single motion to make the following assignments:
- Miami County Council: Bill Whidden, Representative; Don Pence, Alternate
  - Debris Management: Tom Mercer, Representative; Neil Rhoades, Alternate
  - Third Generation Stormwater Management: Tom Mercer, Representative; Neil Rhoades, Alternate
  - Mitigation Committee: Don Pence, Representative; Tom Mercer, Alternate
- Don Pence supported the motion and the roll was called: Don Pence - Aye; Tom Mercer – Aye; Bill Whidden – Aye.
- C. Approve Mileage Reimbursement: Bill Whidden made a motion to reimburse mileage expense at the rate published by the IRS on the date the expense is incurred. Tom Mercer seconded and the motion carried without opposition.
- D. Approve reimbursement of expenses for elected officials and authorized employees to attend seminars and conferences: Don Pence moved to adopt the reimbursement language and was seconded by Tom Mercer. There was no discussion and the motion passed unanimously.
- E. Approve continuation of the Ohio Township Association Group Life, Dental, and Vision Insurance for all elected officials and full-time employees: Tom Mercer so moved and was supported by Don Pence. All three Trustees voted in favor.
- F. Approve Inventory Report for the Miami County Engineer’s Office: Bill Whidden made a motion to submit the report to the Miami County Engineer as circulated. Don Pence seconded and the motion carried.
- G. Approve Purchase Orders 1- through 7-2019 and Super Blanket Certificates 1- through 19-2019: Tom Mercer made a motion to approve the Purchase Order documents and was seconded by Don Pence. All Trustees signed the forms in favor of approval.
- H. Approve December Payment Charges 362- through 369-2018 and Warrants 24800 through 24807: Bill Whidden moved to pay the Charges and Warrants and Don Pence supported his motion. The Trustees signed the Warrants,

Guests: None

Adjournment: There was no further business and Bill Whidden called for adjournment at 10:20 a.m. Don Pence seconded and the meeting was closed.

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Bill Whidden

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Donald D. Pence

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Thomas N. Mercer

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Patricia M. Quillen, Fiscal Officer

All formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption or resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.