

MINUTES
CONCORD TOWNSHIP BOARD OF TRUSTEES
REGULAR SESSION
FEBRUARY 14, 2018

The Concord Township Board of Trustees met in regular session on Wednesday, February 14, 2018 in the Township Building. Chairman Bill Whidden called the meeting to order at 10:00 a.m. and led the Pledge of Allegiance. Pat Quillen called the roll: Trustees Don Pence, Tom Mercer, and Bill Whidden were present. Fiscal Officer Pat Quillen and Road Superintendent Neil Rhoades were also present.

Minutes: Tom Mercer made a motion to approve the Minutes of January 3, 2018 as distributed. Don Pence seconded the motion and all three Trustees signed in favor.

Guests: Sergeant Chris Bobb from the Miami County Sheriff's Office asked the Trustees for any of their concerns. There were none noted and Sgt. Bobb reported that the two biggest events in Concord Township recently were the theft of money from a car in Home Acres and scrap metal stolen from a garage on North 25-A. Bill Whidden thanked Sgt. Bobb for coming and asked him to convey the Trustees' appreciation to all members of the Sheriff's Office.

Fiscal Officer's Report: Pat Quillen

- Distributed copies of the January and February 2018 Receipt and Payment Registers;
- Provided the February 13, 2018 Fund Status Report;
- Reported the receipt of \$200.00 from Omega Title Company for the September 17, 2017 mowing at 728 Swailes Road;
- Circulated the reconciled Bank Statement of January 31, 2018 for Trustee signatures

Communications: The Trustees reviewed the items listed on the Agenda. The Troy Fire Department Reports for December 2017 and January 2018 will be filed. Don Pence asked if anyone had more information on the Board of Zoning Appeals Hearing on the conditional use application from Ronald Jackson. None of the other items required action and none was retained.

Road Superintendent's Report: Neil Rhoades

- Received a call from Miami Ag Drainage regarding property near the intersection of Forest Hill Road and State Route 41. He would like to call on the Miami County Engineer's Office for help with assessing the situation, so he and Pat Quillen will draft a letter to Miami County Engineer Paul Huelskamp to request assistance;
- Has been out several early mornings for snow removal, but he and Brandt Miller are currently working in the garage, doing equipment maintenance.

Old Business:

- A. Memorandum of Understanding with Upper Valley Medical Center: Miami County Prosecutor Chief Civil Assistant Chris Englert presented an amended map that correctly shows the UVMC campus covered by the Agreement. The original map showed the doctors' offices on North County Road 25-A as part of the UVMC campus, but they have now been removed and will be eligible for ambulance runs. Chris Englert stated that Miami County Prosecutor Tony Kendell has recommended the approval of the amended map. With that, Bill Whidden made a motion to approve the map as amended and was supported by Don Pence. The roll was called: Tom Mercer – Aye; Bill Whidden – Aye; Don Pence – Aye. In response to an inquiry, Chris Englert reported that UVMC is making arrangements for ambulance service on their campus to begin in July of this year. Tom Mercer noted that, in accordance with the Memorandum of Understanding, the hospital is required to inform Concord Township when it enters into a contract with a third party for ambulance services, the name of the third-party provider, and the commencement date that such services are to begin. Chris Englert will follow up on that aspect of the MOU. Don Pence thanked Chris Englert and the Miami County Prosecutor's Office for all of the assistance they provided to bring a resolution to this situation. Note: copies of the MOU and the Amended Map will be kept in the Minutes Book as addenda to the December 17, 2017 and February 14, 2018 meetings. An additional copy will be inserted into the 2018 Resolutions Book as the first document.
- B. Miami Valley Regional Planning Commission Membership: Bill Whidden introduced the issue which was tabled on January 3, 2018. Bill Whidden reported that he had a lengthy conversation with Brian Martin from MVRPC and agreed to join this year. During that time, Bill Whidden will attend the meetings or have Don Pence go in his absence. The Trustees will then assess the benefits of membership before making a decision for 2019. Bill Whidden

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made a motion to join the MVRPC this year and was seconded by Tom Mercer. There was no further discussion and the roll was called: Bill Whidden – Aye; Don Pence – Aye; Tom Mercer – Aye. A check for the membership dues will be prepared for the next meeting.

- C. Annual Certification of Highway Mileage: Don Pence and Tom Mercer went to the Miami County Engineer’s Office earlier this morning to sign the required documents.

New Business:

- A. Purchase Orders Documents: Pat Quillen submitted two purchase documents for approval
- Then-and-Now Purchase Order 7-2018 to Cintas Corporation for shop towels delivered on December 28, 2017 without an accompanying invoice, \$47.33
 - Super Blanket Certificate 22-2018 in the Gasoline Fund for various contracted services, \$6000.00
- Bill Whidden made a motion to accept the Purchase Orders and was seconded by Don Pence. All three Trustees signed them in favor of approval.
- B. Resolution 2018-01 to permit an Interfund Transfer from the General Fund to the Road and Bridge Fund: Bill Whidden moved to adopt the Resolution that would allow such an Interfund Transfer in an amount to not exceed \$30,000.00. Tom Mercer seconded the motion and all three Trustees signed the Resolution affirmatively.
- C. Annexations: Don Pence asked Miami County Prosecutor Chief Civil Assistant Chris Englert if his office had information on the responsibilities and rights of townships when land is annexed into a municipality. Chris Englert replied that the Prosecutor’s Office will be making a presentation on this subject at the next Miami County Township Association meeting on March 8, 2018.

Guests: Assistant Troy Fire Chief Gary Stanley announced that two of his paramedic/firefighters were bringing the City’s new ambulance out for the Trustees to see. They arrived just as the meeting ended and the Trustees went to the garage to tour the vehicle.

Payments: Bill Whidden made a motion to approve and pay Charges 1- through 42-2018 and Warrants 24548 through 24580. Tom Mercer seconded and all three Trustees signed the warrants.

Adjournment: No further business was presented and the Tom Mercer called for adjournment t 10:34 a.m. He was supported by Don Pence. The next meeting will be held on Wednesday, March 14, 2018 at 10:00 a.m.

Bill Whidden

Donald D. Pence

Thomas N. Mercer

Patricia M. Quillen, Fiscal Officer

All formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption or resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.