

**MINUTES**  
**CONCORD TOWNSHIP BOARD OF TRUSTEES**  
**REGULAR SESSION**  
**NOVEMBER 15, 2016**

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The Concord Township Board of Trustees met in regular session on Tuesday, November 15, 2016 in the Township Building. Don Pence called the meeting to order at 10:00 a.m. and led the Pledge of Allegiance. Trustees Tom Mercer, Bill Whidden, and Don Pence were present. Fiscal Officer Pat Quillen and Road Superintendent Neil Rhoades were also present.

**Minutes:**

- October 18, 2016 – Tom Mercer made a motion to approve the Minutes and was supported by Bill Whidden. Tom Mercer and Bill Whidden signed the Minutes, but Don Pence abstained since he had not attended that meeting.
- November 1, 2016 – Don Pence moved to approve the Minutes as circulated. Tom Mercer seconded the motion. Don Pence and Tom Mercer signed the Minutes, but Bill Whidden abstained due to his absence from that meeting.

**Guests:** Troy Fire Department Assistant Chief Gary Stanley attended in place of Chief Simmons. Tom Mercer congratulated the Troy Fire Department on their recent ISO Rating improvement from a 4 to a 3. Assistant Chief Stanley stated that the Department is working toward a rating of 2.

**Fiscal Officer's Report:** Pat Quillen

- Distributed the November Receipt and Payment Registers
- Provided copies of the November 14, 2016 Fund Status Report

**Communications:** The Trustees reviewed all of the items listed on the Agenda. The Troy Fire Department Incident Report for October and the e-mail from TFD Fire Chief Matt Simmons will be filed. No action was taken on any of the other items and none was retained.

**Road Superintendent's Report:** Neil Rhoades

- Called Frank Harlow regarding truck traffic in Merrimont as they travel to the new construction areas. Though there is no evidence that his contractors are the ones cutting into the corners of yards, Mr. Harlow promised to talk with the truck drivers.
- Received an estimate of \$550 to repair the marble bench at Eldean Covered Bridge Park. The memorial bench cost approximately \$800 to \$900 initially, so the repair cost is quite high. It was decided to remove the bench.
- Has two new historical signs for Thomas Cemetery and one for Barbee Park. The cost for each is \$80.00 and Bill Henne will be sending an invoice.
- Went out to Windmere Drive to assess the junk car complaint received by Don Pence. There were five cars and two trailers behind the house. Neil Rhoades spoke with the owner and promised to call him again before the Miami County Sheriff's Office is contacted. Don Pence called the complainant to bring him up-to-date on the actions taken.
- Signs for the new homes under construction in Merrimont were placed in the right of way. The developer was contacted and will have them removed.
- Gravel for the Windmere Drive extension/connection has been applied and asphalt pavement may be laid soon

**Old Business:**

- A. Phlipot Annexation – 2436 McKaig Road: Don Pence followed up with Miami County Prosecutor's Civil Assistant Chris Englert and was advised that there are many different types of annexation. This particular one is identified as an Expedited Annexation which requires approval from affected parties.

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The issue of road maintenance needs to be settled before approval can be granted. Don Pence will continue to work with Chris Englert and keep the Trustees up to date on the progress.

- B. Web Site: Don Pence thanked Philip Kelly for coming to the meeting and answering questions. Tom Mercer asked for a more timely posting of the Minutes. He then described problems with the news bulletins. Philip Kelly told the Board that the tool for the e-mail bulletins was very basic and didn't cost anything. By its very nature, that program provided little security and was easily compromised by e-mail addresses that didn't belong and clogged up the system when a bulletin was sent. Philip Kelly plans to install a more sophisticated system that should be better all around. Pat Quillen asked for the ability to view the names and e-mail addresses of the subscribers and the capability to add, delete, or change addresses. Philip Kelly and Pat Quillen will set a time to meet and discuss the details.
- C. Ziegenfelder Ditch: Tom Mercer contacted Travis at Miami Soil & Water Conservation District to follow up on the October 18 meeting. Travis is planning to e-mail cost estimates to the ten or twelve affected property owners.
- D. Fire/EMS Levy: Bill Whidden acknowledged the recent passage of the Fire-EMS levy renewal with a 77% margin. He thanked all those who voted and the Troy Fire Department for their work.

**New Business:**

- A. Employee Evaluations: Don Pence will try to have the Employee Evaluations done before the next meeting. He asked that the Trustees be prepared to have an Executive Session at the end of that meeting to discuss the evaluations and remuneration for next year.

**Guests:** None

**Payments:** Bill Whidden made a motion to approve and pay Charges 224- through 229-2016 and Warrants 24192 through 24196. Tom Mercer seconded and the Warrants were signed by all three Trustees.

**Adjournment:** With no further business to be presented, the meeting adjourned at 10:31 a.m. The next regular meeting of the Board will be held on Tuesday, December 6, 2016 at 10:00 a.m. at the Concord Township Building on Horizon West Court in Troy, Ohio.

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Thomas N. Mercer

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Bill Whidden

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Donald D. Pence

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Patricia M. Quillen, Fiscal Officer

All formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption or resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.