

**MINUTES**  
**CONCORD TOWNSHIP BOARD OF TRUSTEES**  
**REGULAR SESSION**  
**APRIL 19, 2016**

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The Concord Township Board of Trustees met in regular session on Tuesday, April 19, 2016 in the Township Building. Don Pence called the meeting to order at 10:00 a.m. and led the Pledge of Allegiance. The roll was called: Trustees Tom Mercer, Bill Whidden, and Don Pence were present. Road Superintendent Neil Rhoades and Fiscal Officer Pat Quillen were also present.

**Minutes:** Don Pence made a motion to approve the Minutes of April 5, 2016 as distributed and Bill Whidden seconded. They signed the Minutes, but Tom Mercer abstained since he had been absent from that meeting.

**Guests:** None

**Fiscal Officer's Report:** Pat Quillen

- Distributed copies of the April Receipt and Payment Registers
- Provided copies of the April 18, 2016 Fund Status Report
- Will begin working on the 2017 Budget

**Communications:** The Trustees reviewed all of the items listed on the Agenda. The Troy Fire Department Incident report for March 2016 and the Miami County Commissioners' announcement of an April 28 meeting for the Clayton Ditch Group Drainage Project will be filed. Tom Mercer plans to attend that meeting. None of the other items listed required action and none was taken.

**Road Superintendent's Report:** Neil Rhoades

- Reported that the City of Troy swept the Township streets that have curbs and gutters last week. The seven and one-half tons of debris were taken to the Transfer Station and are classified as hazardous waste;
- Has been picking up a great deal of trash along the roadsides before the grasses get tall;
- Spoke with Dan Baker, P.E. from the Miami County Engineer's Office regarding a complaint from a resident of Shenandoah that some people with sump pumps are discharging the water into the gutter. Dan Baker confirmed that there is nothing to prevent people from doing this.

**Old Business:**

1. Ohio Department of Liquor Control license renewals: Don Pence reviewed the letter received last month that gives the Township the authority to challenge liquor license renewals. Don Pence sent an e-mail to Miami County Sheriff's Office Chief Deputy Dave Duchak to ask if any establishments in Concord Township were known to be a problem. Chief Duchak replied that he gives a review to the Miami County Commissioners and will provide the same to the Township. The issue will be put on the Agenda for May 2.
2. Resolution 2016-04 - Junk Motor Vehicles: Tom Mercer reported that he had spent several months researching the topic. He consulted other townships, the Ohio Township Association, the Miami County Sheriff's Office, and the Miami County Prosecutor. The Prosecutor's Office assisted in drafting language. Tom Mercer read the Resolution aloud and made a motion to accept it. Bill Whidden seconded the motion. There was no discussion. All three Trustees signed the Resolution in favor of its adoption. Don Pence noted that the Township will react only upon the receipt of a complaint. The Trustees asked Pat Quillen to have the text added to our web site.
3. Outdoor Burning and Grass Clippings: Don Pence submitted revised information regarding open burning and asked that our current item on the web site be replaced with the latest regulations from the Regional Air Pollution Control Agency (RAPCA). Violations of the guidelines should be reported to RAPCA. On a related issue, Don Pence provided text requesting residents to blow grass clippings back onto their yards and asked that it also be put on the web site, prominently featured in the red outline box on the home page. Additionally, the Trustees asked Pat Quillen to send out an e-mail notice for Brush Pick-Up next week
4. Trees at Barbee Park: Don Pence reported that the Trustees have been approached with a request to remove a cluster of three trees at Barbee Park that obscure a billboard there. Neil Rhoades consulted Jeremy Drake, an arborist from the City of Troy, and looked at the one and one-half inch diameter trees he recommended. Don Pence asked who would be responsible for the cost to remove the present trees and also stated that he would like to have them replaced with trees having a three inch diameter. Tom Mercer offered to contact the billboard company to work out the specifics.

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5. Merrimont Road Sign: Don Pence reviewed the recent request from a Merrimont resident for a sign indicating a sight-impaired walker. Though the requested sign was not recommended by the Miami County Engineer, the resident stated that she has been walking through neighbors' yards to get to the YMCA and would like to have a walkway on Monroe-Concord Road. Don Pence advised her that that thoroughfare is not in our jurisdiction.

**New Business:**

- A. Purchase Order 5-2016 to Kalida Truck Equipment in the amount of \$47,624.00 for parts and labor to outfit a 2016 Western Star Dump Truck; and  
Purchase Order 6-2016 to Kinstle Sterling/Western Star Truck Center, Inc. in the amount of \$76,057.00 for a 2016 Western Star 4700 SF Truck to replace the 1999 International Harvester truck currently in service:  
Bill Whidden moved to approve both Purchase Orders and was seconded by Tom Mercer. The trade-in allowance for the 1999 IH was \$12,000.00. All Trustees signed in favor of approval. Kinstle representative Dave Hibner advised Neil Rhoades that he had met with the Western Star manufacturer's representative and that the rear end noise that our staff reported would be repaired before delivery.
- B. 2016 Capital Budget: Tabled
- C. Shenandoah Drive Traffic: Tom Mercer received a request for a traffic study of the intersection of Shenandoah Drive and Seneca Drive to evaluate the need for a four-way stop there. Neil Rhoades will contact the Miami County Engineer's Office.

**Guests:** Phyllis Moore of 1750 Greenbriar Drive had a number of inquiries:

1. Sump pump discharge: She asked for clarification regarding putting sump pump water into the street. Tom Mercer told her that some time back (~15 years), residents were putting sump pump water into the sanitary sewer, which is prohibited. Those residents were required to redirect that waste into the storm sewer system, either by tying into it or by putting the flow into the gutter;
2. Outdoor Burning: She asked about a policy and was advised that the new Regional Air Pollution Control Agency regulations will be put on the Township's web site this week.
3. Resolutions: She asked how to find policy Resolutions on the web site, especially the one related to door-to-door solicitations. She was given guidance and was encouraged to call the office for additional help as needed.

**Payments:** Don Pence made a motion to approve and pay Warrants 24010 through 24013 and Charges 59- through 69-2016. Tom Mercer seconded and Warrants were signed.

**Adjournment:** No further business was presented and Don Pence made a motion for adjournment at 10:47 a.m. He was seconded by Tom Mercer. The next meeting will be held on Tuesday, May 3, 2016 at 10:00 a.m. in the Township Building.

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Thomas N. Mercer

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Donald D. Pence

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Bill Whidden

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Patricia M. Quillen, Fiscal Officer

All formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption or resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.