

**MINUTES**  
**CONCORD TOWNSHIP BOARD OF TRUSTEES**  
**REGULAR SESSION**  
**FEBRUARY 2, 2016**

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The Concord Township Board of Trustees met in regular session at 10:00 a.m. on Tuesday, February 2, 2016 in the Township Building. Don Pence called the meeting to order and led the Pledge of Allegiance. The roll was called: Trustees Don Pence, Bill Whidden, and Tom Mercer were present. Fiscal Officer Pat Quillen and Road Superintendent Neil Rhoades were also present.

**Minutes:** Don Pence made a motion to approve the Minutes of January 19, 2016 as distributed and Bill Whidden seconded the motion. They signed in favor of acceptance, but Tom Mercer abstained since he had been absent from that meeting.

**Guests:**

1. Mel Kemmer of 615 Sedgewick Way in Troy addressed the Trustees to say that he is running for the office of Miami County Prosecutor. He is confident in his ability to perform the duties of that office better than is now being done. The Prosecutor acts as counsel for townships and he promised to be responsive to township issues.
2. Greg Simmons, 30 Fox Harbor, Troy, Ohio announced that he is a candidate for the Miami County Commission. He stressed his desire for personal integrity, transparency, and accountability from members of the Commission. He gave a brief review of his background including educational, professional, and spiritual aspects.
3. Troy Fire Department Chief Matt Simmons distributed the Troy Fire Department Annual Report which is comprehensive compilation of data from 2015. Chief Simmons also reported that the Department is looking for replacements for retiring personnel.
4. Miami County Sheriff's Chief Deputy David Duchak reported that Concord Township had 221 calls for service in January of this year and that number includes jail transports. Tom Mercer thanked Chief Duchak for his assistance with the language for a "junk vehicles" resolution.

**Fiscal Officer's Report:** Pat Quillen

- Distributed copies of the January Receipt and Payment Registers and the February Payment Register
- Provided copies of the January 31, 2016 Fund Status Report
- Circulated the reconciled bank statement of January 31, 2016 for Trustee signatures
- Reported that the Audit of 2014 and 2015 began on February 1. This time, the township qualifies for an Agreed Upon Procedures (AUP) Audit in which the Auditor of State focuses on accounting issues using random sampling of transactions. The field work will last about a week and the cost estimate is \$2,214.00. Charges for the full audit in 2014 were \$4,879.00. The Auditor of State will not issue an opinion letter or GAGAS letter, but will provide a detailed list of the procedures they performed.

**Communications:** None of the other listed on the Agenda required or received action.

**Road Superintendent's Report:** Neil Rhoades

- Reported that things have been quiet due to a lack of snow. He and Brandt Miller have gone through the equipment and done maintenance. They were able to adapt the field rake to the new back hoe.
- Collected 91 Christmas Trees
- Went to the Ohio Township Association Winter Conference, looked at dump trucks, and got contact information from the vendors

**Old Business:**

- A. Website Rebuild: Don Pence reported that the Trustees had looked at the revised site and everything appears to be good. Don Pence had also received a proposed contract from eLIANT Technologies to transition to the new type of site for \$1,300.00. Bill Whidden made a motion to enter into the contract

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with eLIANT for \$1,300.00 for the new software. Tom Mercer seconded the motion and all three Trustees signed the document in favor of acceptance. Pat Quillen will mail the executed contract to Philip Kelly at eLIANT.

- B. Junk Vehicles: Tom Mercer gave a brief review of past work on this matter. Prior to 2011, the Township had no Resolution on the books related to this issue. Miami County Planning & Zoning then requested that the Township enact one and a junk vehicle resolution was adopted. Now Planning & Zoning only gets involved when multiple vehicles are involved. A situation has arisen which only involves one vehicle. Chief Deputy Dave Duchak offered some guidance and Tom Mercer prepared a rough draft of a new Resolution. He included citations of both sections of the Ohio Revised Code that define a junk vehicle. Mel Kemmer recommended sending the draft to the Miami County Prosecutor's office for review and Tom Mercer stated that he will contact that office. Don Pence asked that the issue be placed on the Agenda for March 1, 2016.

**New Business:**

- A. Certification of Highway Mileage: The signing has been scheduled by the Miami County Engineer's Office for February 17, 2016. Don Pence and Bill Whidden will attend.
- B. Community Development Block Grants: Don Pence inquired about the CDBG meeting announcement from the County. Pat Quillen replied that CDBGs are awarded for projects submitted by entities and scoring of the requests is done by a local committee. Neil Rhoades said that the last CDBG money Concord Township received was for the Home Acres Storm Sewer Project in 2001 or 2002.

**Guests:** None

**Payments:** Tom Mercer made a motion to approve and pay Warrants 23934 through 23954 and Charges 2- through 13-2016. Bill Whidden seconded and both Trustees signed the Warrants.

**Adjournment:** No further business was presented and the meeting was adjourned at 10:43 a.m. on a motion and second by Don Pence and Tom Mercer. The next meeting will be held on Tuesday, February 16, 2016 at 10:00 a.m. in the Township Building.

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Thomas N. Mercer

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Donald D. Pence

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Bill Whidden

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Patricia M. Quillen, Fiscal Officer

All formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption or resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.