

**MINUTES**  
**CONCORD TOWNSHIP BOARD OF TRUSTEES**  
**REGULAR SESSION**  
**JANUARY 19, 2016**

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The Concord Township Board of Trustees met in regular session on Tuesday, January 19, 2016 in the Township Building. Don Pence called the meeting to order at 10:00 a.m. and led the Pledge of Allegiance. The roll was called: Trustees Bill Whidden and Don Pence were present. Tom Mercer was absent. Fiscal Officer Pat Quillen and Road Superintendent Neil Rhoades were also present.

**Minutes:** Bill Whidden made a motion to approve the Minutes of January 5, 2016 as distributed and Don Pence supported the motion. Both Trustees signed in favor of acceptance.

**Guests:** Steve Cooper, 755 Shoshoni Way, Tipp City addressed the Trustees regarding his candidacy for Miami County Sheriff. He reviewed his extensive history and accomplishments in law enforcement. Don Pence asked Steve Cooper why he is seeking the office. He replied that he always wanted to do it, but waited until Sheriff Cox retired. When Sheriff Cox announced his retirement, others asked Mr. Cooper to run.

**Fiscal Officer's Report:** Pat Quillen

- Distributed copies of the January Receipt and Payment Registers
- Provided copies of the January 17, 2016 Fund Status Report
- Closed out Fiscal Year 2015 last week and transmitted the Annual Financial Report to the Auditor of State. Additional information is now required for the Regulatory Filing, including demographic information and Notes to the Financial Statement.

**Communications:** The Troy Fire Department report for December 2015 and the correspondence from the West Lake Village Homeowners Association will be filed. None of the other items listed on the Agenda required or received action.

**Road Superintendent's Report:** Neil Rhoades

- Drafted a letter to the Miami County Engineer regarding the flooding at 1490 South Forest Hill Road. Pat Quillen typed and mailed it;
- Received another request from Westlake Village to hold a meeting. He will make the arrangements;
- Was out on snow removal this past Saturday plus some last week. He receives texts from Jeff Vore at the County Engineer's Office and finds this method of notification very helpful and more direct.

**Old Business:**

- A. Website Redesign: Don Pence sent a note to eLIANT to notify Philip Kelly that the three changes previously requested are not complete. Don Pence will advise when the quote is received to change the site to make it more mobile device-friendly.
- B. Lease of 2678 State Route 715: Bill Whidden delivered the executed lease for a one year term to end December 31, 2016.

**New Business:**

- A. Resolution 2016-01 To Authorize the Transfer of Funds from the General Fund to the Road and Bridge Fund: Don Pence sponsored the Resolution and was supported by Bill Whidden. Both Trustees voted "Yes" by signature. With this Resolution, Pat Quillen will requested an Amended Certificate of Estimated Resources from the Miami County Auditor's Office

**Guests:** None

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**Payments:** Bill Whidden made a motion to approve and pay Warrants 23915 through 23933 and Charges 1-and 2-2016. Don Pence seconded and both Trustees signed the Warrants.

**Adjournment:** No further business was presented and the meeting was adjourned viva voce at 10:24 a.m. The next meeting will be held on Tuesday, February 2, 2016 at 10:00 a.m. in the Township Building.

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ABSENT

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Thomas N. Mercer

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Donald D. Pence

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Bill Whidden

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Patricia M. Quillen, Fiscal Officer

All formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption or resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.