

MINUTES
CONCORD TOWNSHIP BOARD OF TRUSTEES
REGULAR SESSION
JANUARY 5, 2016

The Concord Township Board of Trustees met in regular session on Tuesday, January 5, 2016 in the Township Building. Fiscal Officer Pat Quillen called the meeting to order at 10:00 a.m. and led the Pledge of Allegiance. The roll was called: Trustees Bill Whidden, Don Pence, and Tom Mercer were present. Road Superintendent Neil Rhoades was also present.

Reorganization: Pat Quillen opened the floor for nominations for Board Chairman. Tom Mercer nominated Don Pence. Bill Whidden seconded the motion. There were no other nominations and the roll was called: Don Pence – Aye; Tom Mercer – Aye; Bill Whidden –Aye. With that, Don Pence took charge of the meeting and called for nominations for Vice Chairman.

Tom Mercer nominated Bill Whidden for the office of Vice Chairman. Don Pence seconded that motion and the roll was called: Tom Mercer – Aye; Bill Whidden – Aye; Don Pence – Aye.

Minutes: Bill Whidden made a motion to approve the Minutes of December 30, 2015 as distributed. Tom Mercer supported the motion and the Trustees signed the document in favor of acceptance.

Guests: Brent and Nicole Toney of 1490 South Forest Hill Road reported that they had purchased that property about three years ago. They have five acres and have had three or four occasions where the property was completely covered by storm water. They consulted Neil Rhoades and the Miami County Engineer's Office. Neil Rhoades stated that the culverts there may be undersized. Tom Mercer suggested a formal request to the Miami County Engineer's Office for guidance. Neil Rhoades will contact the Engineer's Office and get back with Mr. and Mrs. Toney.

Fiscal Officer's Report: Pat Quillen

- Distributed copies of the January 4, 2016 Fund Status Report
- Circulated the reconciled bank statement of December 31, 2015 for Trustee signatures
- Reported that the Ohio Township Association Risk Management Authority will again offer the M.O.R.E. Grant program in 2016.

Communications: None

Road Superintendent's Report: Neil Rhoades

- Is dealing with another storm water problem at 10 North Forest Hill Road. He has made plans to visit the site with Dan Baker, P.E. from the Engineer's Office and they may have to contact ODOT since the property also fronts State Route 718.
- Is working on attaching a rake to the back hoe to clean up corn and bean stubble.
- Reported that the trucks are ready and loaded with salt.
- Has collected 42 Christmas trees so far.

Old Business:

Website Redesign: Deferred until the end of the meeting

New Business: In the interest of expediency, Don Pence asked if Tom Mercer or Bill Whidden had any objection to addressing twelve procedural issues and committee assignments at one time. Neither Bill Whidden nor Tom Mercer had any objection and the following appointments and approvals were proposed:

1. Township meeting day and time: First and third Tuesdays of each month at 10:00 a.m.
2. Miami County Council: Bill Whidden is willing to continue as the representative
3. Miami County Council Alternate: Don Pence will remain the Alternate representative

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4. Miami Valley Regional Planning Commission: Don Pence will continue as the representative
 5. Miami Valley Regional Planning Commission Alternate: Bill Whidden agreed to fill the position
 6. Debris Management: Tom Mercer will remain as our representative
 7. Debris Management Alternate: Neil Rhoades will continue to be the alternate
 8. Stormwater II: Tom Mercer volunteered to continue in that position
 9. Stormwater II Alternate: Neil Rhoades will be the alternate
 10. Mileage Reimbursement: Continuing to reimburse mileage at the rate published by the IRS at the time the expense is incurred, currently \$.54 per mile
 11. Reimbursement for travel and meeting expenses: Approving reimbursement of expenses for elected officials and authorized employees to attend seminars and conferences
 12. Approve continuation of the Ohio Township Association Group Life, Dental, and Vision insurance for all elected officials and full time-employees
- Don Pence made a motion to accept the twelve items listed above as proposed. Tom Mercer seconded the motion and the roll was called: Bill Whidden – Aye; Tom Mercer – Aye; Don Pence – Aye.
13. Purchase Orders 1-2016 and Super Blanket Certificates 1-2016 through 23-2016: Tom Mercer made a motion to approve the purchase documents and was supported by Bill Whidden. The motion carried and all the documents were signed by the Trustees.
 14. Inventory Report: Don Pence reviewed the Inventory Assets List and made a motion to approve its submission to the Miami County Engineer's Office. Tom Mercer seconded and the vote was recorded: Tom Mercer – Aye; Bill Whidden – Aye; Don Pence – Aye. Neil Rhoades will take the List to the Engineer's Office today.
 15. Miami County Board of Elections: A letter was received from the Board requesting the use of the Township Building as a polling place on March 15, June 7, and November 8, 2016. Bill Whidden made a motion to approve the use and his motion was supported by Tom Mercer. There was no further discussion and the motion carried unanimously.

Guests: None

Payments: Tom Mercer made a motion to approve and pay Warrant 23914. Bill Whidden seconded and all three Trustees signed the Warrant.

Old Business:

Website redesign: The Trustees viewed the sample website prepared by eLIANT Technology Services. Don Pence made notes and will contact Philip Kelly with the comments.

Adjournment: No further business was presented and the meeting was adjourned viva voce at 10:40 a.m. The next meeting will be held on Tuesday, January 19, 2016 at 10:00 a.m. in the Township Building.

Thomas N. Mercer

Donald D. Pence

Bill Whidden

Patricia M. Quillen, Fiscal Officer

All formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption or resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.