

MINUTES

CONCORD TOWNSHIP BOARD OF TRUSTEES

REGULAR SESSION

Held: December 20, 2011

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The Board of Trustees of Concord Township convened in regular session at 10:00 a.m. in the Township Building. Sue Campbell called the meeting to order, led the Pledge of Allegiance, and the roll was called with the following members present: Sue Campbell, Bill Whidden, and Tom Mercer. Also present were Road Superintendent Neil Rhoades, Fiscal Officer Patricia Quillen, former Fiscal Officer Don Pence, Captain Bob Weer, President of the Covington Special Fire Company, Doug Haines, Treasurer of the Covington Fire Company, Matt Raterman from McColloch-Baker Insurance, and Roger Kearney, the Township's Web Master.

Minutes: Sue Campbell made a motion to approve the Minutes of December 6, 2011 as circulated. The motion was seconded by Tom Mercer and the roll was called. Votes were: Sue Campbell - Aye; Bill Whidden - Aye; Tom Mercer - Aye.

Guests:

Doug Haines gave a brief history of the relationship between Concord Township and the Covington Fire Company. His department is strictly volunteer and only deals with fire (no EMS) and blends urban and rural needs. Bill Whidden asked the average response time to a call and Bob Weer replied that it is usually three minutes. Doug Haines advised the Trustees that if the contract is not continued, his department would only be able to respond with two men and one truck under the mutual aid agreements they have with other departments. However if the contract is continued, they would provide six men and two trucks. He stated that Covington works with all the other fire departments. He offered whatever help they could give to help with the passage of our levy.

Clerk's Report:

Pat Quillen

- Distributed copies of the December Receipt Register (\$11,989.39), Payment Register (\$24,194.77) and the December 19, 2011 Fund Status Report showing a total cash balance of \$1,587,776.04.
- Reported on her research of the Resolutions Book. She found Resolution 2011-06 which addressed the medical insurance premium reimbursement and inserted in the Book. She also found another Resolution 2011-05, the Bereavement Leave Policy. The Resolutions Book already contained one identified as 2011-05 that pertained to Junk Vehicles. Additionally, the number 2011-03 was not in the Book and the Minutes do not reflect its use for a Resolution. With that, Bill Whidden made a motion to re-number the Bereavement Leave Policy as 2011-05-B and insert a page in the Book to indicate that 2011-03 was not a number used. Sue Campbell seconded and the roll was called: Bill Whidden – Aye; Tom Mercer – Aye; Sue Campbell – Aye.
- Received an Estate Tax Notice from Dorothy Schoch in the amount of \$3,787.30.

Communications: No action was required on the newsletters and Christmas cards listed on the Agenda.

Road Superintendent's Report:

Neil Rhoades:

- Reported that the leaf pick-up went well and was completed last week. He and the staff are now working on truck maintenance.
- Stated that there was a problem with overgrown bushes at 1200 Old Schoolhouse Road and that vision of the road was being blocked. He had spoken with the resident who did not want to have the shrubbery

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trimmed. Bill Whidden offered to speak to the homeowner. Tom Mercer clarified points regarding trimming and the right of way and said that the Board may have to send a letter to Mr. Isern. Bill Whidden will report back in January.

- Tom Mercer reported overgrown brush at a vacant home on the corner of Greenbriar and Rockingham. He will call the realtor representing the property and ask how they would like to proceed.

Trustee Comments: None

Old Business:

Fire Contract Negotiations: Bill Whidden contacted Jon Crusey, the City Manager of Tipp City regarding the renewal of the fire contract on a shortened term. Mr. Crusey offered the same contract, but for only one year, and which could be terminated by either side with a thirty-day notice. The 5% increase was still in place, but the semi-annual payments of \$12,540 could be prorated in the event of a cancelation. Sue Campbell stated that she believes that the Troy fire contract does not provide all the trucks, men, and equipment to Concord Township that the city residents get. She feels supplemental contracts are necessary. Tom Mercer stated that the old Troy contracts were that way, but that Chief Boehringer had assured the Trustees that the Township gets the same service as the City. Tom Mercer also said that he is still gathering information, but is opposed to taking money from the General Fund to support fire and EMS services. Sue Campbell made a motion to enter into the one-year contract offered by Tipp City and was seconded by Tom Mercer. The vote followed: Tom Mercer – Aye; Sue Campbell – Aye; Bill Whidden – Nay.

Bill Whidden reported that City of Troy Safety Service Director Patrick Titterington is still gathering information. Bill Whidden told him that he wants to get together on the contract negotiations soon. Tom Mercer received a call from Chief Boehringer regarding population numbers which Bill Whidden was able to get from the internet as 5295.

Fire/EMS Levy: Bill Whidden reported that the State Legislature had decided on one primary election which will be held on March 6, 2012. Because the filing deadline for that election has passed, the fire/EMS levy will be on the General Election ballot in November.

Thomas Cemetery Historical Documentation: Sue Campbell met with Scott Trostel last week and gave him personal insights and information, and provided documents that she was able to obtain. She stated that it may be a while before Mr. Trostel is ready to submit his application.

Selection for Insurance Carrier for 2012: A brief review of the two proposals was conducted. Bill Whidden made a motion to go with OTARMA, based on the recommendation of Pat Quillen and the lower premium. Tom Mercer seconded and the roll was called: Sue Campbell – Aye; Bill Whidden – Aye; Tom Mercer – Aye. Bill Whidden thanked Matt Raterman for his hard work in preparing his proposal for the Ohio Plan.

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New Business:

Blanket Certificate 50-2011 to encumber the General Fund for payment to the Auditor of State's Uniform Accounting Network was presented. Bill Whidden made a motion to approve the Blanket Certificate and was seconded by Tom Mercer. Bill Whidden – Aye; Tom Mercer – Aye; Sue Campbell – Aye.

Board of Elections Request for Use of Facility: The Board of Elections submitted a request to use the Concord Township Building for all election dates in 2012. No objection was heard, the form was completed and signed, and will be returned to the Board of Elections Office.

Rhombus Technologies Contract: Tom Mercer introduced Roger Kearney and reviewed the 2012 contract that he had submitted. The contract is for \$700.00, no increase over last year. Tom Mercer stated that he was very pleased with Mr. Kearney's work and made a motion to contract with Rhombus to host and maintain the Township's web site in 2012 for \$700.00. Bill Whidden seconded and the roll was called: Tom Mercer – Aye; Sue Campbell – Aye; Bill Whidden – Aye.

Guest Comments: None

Payments: Sue Campbell moved to approve and pay Warrants 21548 through 21579. The motion was supported by Tom Mercer and passed unanimously viva voce.

Adjournment: No further business was presented and the meeting adjourned at 11:11 a.m. on a motion and second by Tom Mercer and Bill Whidden. The next meeting will be held on Tuesday, January 3, 2012 at 10:00 a.m. in the Township Building at 1150 Horizon West Court in Troy, Ohio.

Sue Campbell

Bill Whidden

Tom Mercer

Patricia M. Quillen, Fiscal Officer

All formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.