

# MINUTES

## CONCORD TOWNSHIP BOARD OF TRUSTEES

### REGULAR MEETING

### NOVEMBER 1, 2011

The Board of Trustees of Concord Township convened in regular session at 10:00 AM in the township building.

President Sue Campbell called the meeting to order with the following members present: Sue Campbell, Tom Mercer and Bill Whidden. Fiscal Officer Don Pence was also present. There were three visitors.

Mrs. Campbell led the Pledge of Allegiance.

**Minutes:** Sue Campbell moved then Tom Mercer requested an addition to the minutes and after receiving the agreement from Mrs. Campbell for the addition, seconded the motion to approve the minutes as revised of the meeting of October 18, 2011. Motion approved.

**First Hearing of the Public/Guest Comments:** Chris Daum, 1140 Hillcrest Drive, Troy, the pastor of Heartland Church and Robert Crouch 1665 Fox Run, Troy, a member of this church followed up on their previous inquiry about purchasing the approximately 15 acres and building located at 2678 West State Route 718 that is owned by the township for their church building. Mr. Crouch asked the trustees if they have an interest in selling this property. If so, then his group will begin their due diligence on the property to be sure it will meet their needs. Bill Whidden responded by saying the trustees must review the legal process required of them when disposing of real property. Sue Campbell expressed concern for the water runoff for this area if a parking lot would be constructed on this land. It was decided that Mrs. Campbell will contact the Miami County Prosecutor's office to get direction on the procedures to be followed by the trustees to conduct a sale of real property. This will again be discussed at the next meeting.

**Fiscal Officer's Report:** Fiscal Officer Don Pence reported that representatives from two insurance underwriters are planning to attend the December 6, 2011 meeting to present their insurance coverage plans and cost proposals for insuring the township's property, casualty and

liability insurance for 2012. He also reported that the corrections to the payroll as voted by the trustees at the last meeting were included in the payroll issued on October 31, 2011.

**Road Superintendent's Report:** Neil Rhoades was out in the township picking up leaves and did not attend the meeting but sent his report through Mr. Mercer that they are on schedule with leaf pickup. He also reported that someone has dumped a truckload of roofing material trash at the township's property on State Route 718. He is reporting this to the Miami County Sheriff's office. There will be a cost to clean up and dispose of this material.

**Communications:** Mrs. Campbell followed up on the invitation that was received to attend the meeting of the Ohio Department of Administrative Services Symposium for Local Governments.

**Comments:**

**Sue Campbell** - Reported that she has provided the Troy Historical Society/Discover Troy Ohio with another copy of the material to be used for the township's advertisement in the promotional publication they are producing. She also reported the cost will be higher than previously quoted for the publication sent out by Early Express for the township due to their quote being based on the charitable mail rate rather than the bulk mail rate. She attended the agriculture breakfast meeting sponsored by the United States Department of Agriculture and the Miami Soil and Water Conservation District. And she attended the hearing held by the Miami County Planning and Zoning Commission for the rezoning of the property owned by Bruns located on North County Road 25A.

**Tom Mercer** - Reported he has talked with a citizen on Maple Street regarding a call that citizen received from the Miami County Department of Health. Mr. Mercer had made a referral to the county on this property over one year ago.

**Bill Whidden** - Reminded everyone that the township building will be used next Tuesday November 8, 2011 as a polling place for the General Election and on Wednesday November 9, 2011 at 6:30 PM for a public hearing on the construction of the Boone Hill Subdivision sanitary sewer lines.

**Old Business:**

**Sale of Real Property located at 2678 West State Route 718, Troy:** See First Hearing of the Public/Guest Comments above.

**Personnel Policy Update:** Tom Mercer handed out section 1347.01 of the Ohio Revised Code, Article XIII from the township's Personnel Policy and a sample policy on how local governments should maintain personal information. He asked that this information be reviewed and that a discussion be held at the next meeting on how to proceed.

**Fire Contract Negotiations:** Concord Township's current contract for fire and EMS services with the City of Tipp City Ohio expires on December 31, 2011. Bill Whidden will contact officials from Tipp City, Ohio to ask that we enter into negotiations for the renewal and continuation of this contract for services.

**Acquisition of the Mitchell Property:** Bill Whidden gave an update on the acquisition of this property. He believes the closing will occur within the next two weeks and is projecting the cost to the township at \$3,173.86.

**Thomas Cemetery Historical Documentation:** Sue Campbell has had no contact with Scott Trostel since the last meeting of the trustees.

### **New Business:**

**Sue Campbell** – Reported that she will be attending a meeting of the Miami Valley Regional Planning Commission where the Preferred Future Land Use Scenario of Going Places will be voted on for adoption. At this meeting she will be casting the vote as the representative of the Concord Township Trustees and asked for guidance from her fellow trustees on how she should vote. A discussion followed.

Tom Mercer then moved and Sue Campbell seconded the motion that Concord Township does endorse the recommendation as presented for the Preferred Future Land Use Scenario of Going Places - an Integrated Land Use Vision for the Miami Valley Region. Motion approved.

**Tom Mercer** - Discussed the need to increase the cap on the amount that will be reimbursed to elected officials and staff for the cost of the premiums they pay to their individual health care providers. He is recommending the cap be increased by 9.0% and is asking for action to be taken at the November 15, 2011 meeting.

He also asked about the plans to fill the elected position of the Township's Fiscal Officer with Don Pence indicating he will be resigning the office at November 30, 2011 to make way for Patricia Quillen to assume the office once her election is certified by the Miami County Board of Elections. It was decided that Mrs. Quillen will be sworn in at the December 6, 2011 meeting.

He then expressed that he wants the trustees to be active in working with the fiscal officer to prepare the appropriations for the township for 2012 and also to begin developing a long term Capital Expenditure Plan for the township. The law provides for the adoption of Temporary Appropriations to begin each new year followed by the adoption of Permanent Appropriations on or before April 1 each year.

**Payments:** Sue Campbell moved and Bill Whidden seconded the motion to approve for payment check numbers 021470 through 021496. Motion approved and checks were signed.

**Adjournment:** Tom Mercer moved and Sue Campbell seconded the motion to adjourn the meeting at 11:31 AM. Motion approved.

The next Regular Meeting will be held Tuesday November 15, 2011 at the Concord Township Building, 1150 Horizon West Court, Troy, Ohio 45373.

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Sue Campbell

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Tom Mercer

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Bill Whidden

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Donald D Pence