

MINUTES
CONCORD TOWNSHIP BOARD OF TRUSTEES
REGULAR SESSION
AUGUST 13, 2024

The Concord Township Board of Trustees met in Regular Session on Tuesday, August 13, 2024. Don Pence called the meeting to order at 10:00 a.m. and led the Pledge of Allegiance. The roll was called and Trustees Don Pence, Tom Mercer, and Neil Rhoades were present. Fiscal Officer Pat Quillen and Road Superintendent Brandt Miller were also present.

Minutes: Tom Mercer made a motion to approve the Minutes from the Regular Meeting on July 9, 2024 and the Special Meeting of July 30, 2024 as distributed. He was seconded by Neil Rhoades and all three Trustees signed the documents in favor of acceptance.

Guests:

- Mary Louise Shroyer Boss of 2146 Fiesta Drive addressed the Trustees about the Zoning Appeals Hearing that is coming up Thursday evening. She is opposed to the Zoning Appeals application by the owner of 655 Garden Place for a conditional permit to operate a home business within an R-1AAA zoned parcel. The home business is reported to be a coffee roasting operation. She read the Ohio Revised Code definitions of buildings and accessory structures and provided other documents from her research. The Trustees stated they will attend the Zoning Appeals Hearing later this week.
- Troy Fire Department Assistant Chief Don Pemberton reported that there are no substantial issues to report. He stated we are halfway through Fair Week and the TFD has not made any runs to the Fairgrounds, so Spirit Ambulance has been able to cover the calls.

Fiscal Officer's Report: Pat Quillen

- Distributed copies of the July Receipt and Payment Registers and August Payment Register
- Provided copies of the August 12, 2024 Fund Status Report
- Circulated the reconciled Bank Statement of July 31, 2024 for Trustee signatures
- Distributed copies of the July 31, 2024 Revenue Status and Appropriation Status Reports
- Has started the 2025 renewal process with OTARMA for property, casualty, and liability insurance. Don Pence asked to have a representative from OTARMA come and address the issue of replacement costs. Pat Quillen will contact the insurance carrier and make that request.

Communications: The Troy Fire Department Report for July 2024 will be filed; emails from Carole Synan and Dave Menke will also be filed. None of the other items listed on the Agenda will be retained.

Road Superintendent's Report: Brandt Miller

- Collected 27 loads during the July 25 Brush Pick-Up
- Reported that Round 4 of Ditch Mowing has been completed
- Stated that the 2024 Paving Project will begin this week
- Cleaned out a catch basin at 54 Boone Drive due to grass clippings on the road running into the catch basin during the August 6 rain storm
- Is preparing the leaf machine for upcoming season of Leaf Collection
- Applied asphalt to the driveway approach at 159 Carrousel Drive

MINUTES
CONCORD TOWNSHIP BOARD OF TRUSTEES
REGULAR SESSION
AUGUST 13, 2024

- Asphalted the driveway approach at 2153 Fiesta Drive
- Contacted the Miami County Sheriff's Office regarding a truck on Rosewood Drive that appeared to be abandoned
- Notified the Miami County Engineer's Office Sign Shop that the street signs at Forest Hill Road and Horseshoe Bend Road had been run over
- Reported on the Lincolnshire Drive demonstration by DJL Supply where they applied a mastic product to see if the bumps could be smoothed out. Tom Mercer asked for an assessment. Brandt Miller reported that the price is reasonable and the process is clean. He would like to try it on a few more spots. Newton Township used the product on Lodge Road about seven years ago and it is still suitable.
- Advised that the new heaters in the shop have been installed
- Received a report that a manhole on Stonybrook did not have pavement applied correctly around it. Brandt Miller reported the issue to the Engineer's Office and Sturm Construction sent a crew out to make repairs. The street has not yet been dedicated.

Don Pence asked about the "Cross Traffic Does Not Stop" signs on Swailes Road at Peters. Brandt Miller did contact the Engineer's Office, but will follow up.

Don Pence would like to have residents stop blowing grass clippings out onto the streets. Tom Mercer will ask the web host to add it to the Township's site.

Old Business:

- A. Concord Debris Management and Disaster Recovery Plan – No report
- B. Zoning Letter: Chris Englert, Chief Civil Assistant to the Miami County Prosecutor, prepared a draft Resolution requesting that the Miami County Officials amend the Zoning Resolution of Miami County to prohibit and/or limit the construction of pole barns and similar accessory structures in districts zoned R-1AAA. The draft addresses the issue only in the Merrimont Subdivision. After a review, the Trustees decided to move forward with the proposed Resolution and asked that three originals be prepared for the next meeting to be signed.
- C. Miami County Comprehensive Plan Update – Don Pence reviewed an email from Dan Suerdieck, Miami County Planning & Zoning Manager. Dan Suerdieck reported that the initial phase of Public Engagement for the Comprehensive Plan Update has been completed and the Summary/Results should be coming soon from the consultants. A meeting of the steering committee will be held in early September and their website is now active at <https://miamicountytomorrow.com/>
- D. Auditor of State Fraud Reporting and Training requirements effective July 1, 2024: All personnel have completed the program and submitted their certificates. The training is next due in 2028 for all those who participated this year.
- E. Fenner Farms Lighting District: No response. Don Pence will follow up with the Prosecutor's Office.

MINUTES
CONCORD TOWNSHIP BOARD OF TRUSTEES
REGULAR SESSION
AUGUST 13, 2024

F. Electronic Payments: The discussion will continue.

New Business:

- A. Purchase Order 17-2024: Neil Rhoades made a motion to approve the PO to American Fireworks Company for \$3,000 for the 4th of July display. Tom Mercer supported the motion and all three Trustees signed in favor.
- B. Annexation Petition from the Waco Historical Society, Inc.: Waco is seeking to annex three very small parcels that front South County Road 25-A. The Trustees reviewed the map and petition which will be filed.
- C. 2024 Leaf Collection Calendar: Neil Rhoades introduced the calendar and asked for a review by the Trustees. There were no additions or corrections. Tom Mercer will contact Westnet Media to post our website that the last Brush Pick-Up will begin September 25 and the Leaf Collection will start on October 15.

Referrals:

- 2240 Fiesta Drive – Junk: Neil Rhoades went by the residence and reported that it has been pretty well cleaned up. Issue closed
- Waco Park – Overgrown: Resolved

Newsletter/Social Media: Tom Mercer will ask Westnet Media to post the Commercial Parking Resolution, a request to resident to refrain from blowing grass clippings onto the roadway, and a notice that the initial phase of the Public Engagement for the County Comprehensive Plan has been completed and that the project website is now active.

Payments: Don Pence made a motion to approve and pay Warrants 25102 through 25106 and Charges 296-2024 through 346-2024. Tom Mercer seconded the motion and the Warrants were signed by the Trustees.

Adjournment: At 11:22 a.m., Don Pence made a motion for adjournment and was seconded by Tom Mercer. The next meeting will be held on Tuesday, September 10, 2024 at 10:00 a.m. in the Township Building.

Thomas N. Mercer

Donald D. Pence

Neil E. Rhoades

Patricia M. Quillen, Fiscal Officer

All formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption or resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.